

INTERNATIONAL EDUCATION COOPERATIVE PROGRAM BETWEEN
UNIVERSITY NAME
AND
AUSTIN PEAY STATE UNIVERSITY

University Name, Country and Austin Peay State University of Clarksville, Tennessee, United States of America, hereby enter into a cooperative agreement to promote international understanding, increase scientific cooperation, and develop research and instruction in areas of common interest.

Cooperation between the two universities will be encouraged in the following areas:

- I. Student Exchanges
- II. Faculty Exchanges
- III. Other Programs

General Terms:

1. In the performance of this agreement, APSU agrees that it shall not discriminate against any person because of race, color, religion, sex, creed, age, disability, veteran status or national origin and agrees to comply with applicable law. University Name agrees to adhere to its admission standards for students and hiring policies for faculty and professional staff that comply with applicable law.
2. Austin Peay State University, as an agency of the state of Tennessee, is covered under the Tennessee Self-Insurance Program as established by the Title IX, Chapter 8, of the Tennessee Code Annotated. Any and all claims against APSU shall be submitted to the Board of Claims or the Claims Commission for the State of Tennessee. Damages recoverable against APSU shall be expressly limited to claims paid by the Board of Claims or the Claims Commission.
Neither APSU nor University Name shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom it is legally responsible.
3. This agreement shall continue for five years, but may be terminated by either Austin Peay or University Name by official, written notification duly signed by the presiding officer of the notifying party. The notice of termination must be received by the other party not later than one year in advance.
Notwithstanding the termination of this agreement, it is agreed that any student, faculty or professional staff who have been accepted by the host university prior

to the date of termination may complete their commitment as arranged under the exchange program.

4. This agreement shall be valid from the date of the signatures and may be revised, modified, or renewed by mutual agreement.

Student Exchanges

Article 1. On a reciprocal basis, an exchange program open to students at each university will begin *term & year* to continue for five consecutive years. The main goal of such exchanges is to offer participants the opportunity to pursue studies and gain additional experience in the disciplines of business, the humanities, the social sciences, the allied health sciences and nursing, and education.

Article 2. Participants will normally spend a minimum of one semester at the host institution. The term of agreement will be one or two semesters, or the equivalent unless designated otherwise through mutual agreement.

Article 3. For students to be eligible to participate in this exchange program, they must be accepted by both universities. Each year, the number of students sent by both universities will be determined by joint written agreement. As a rule, neither university will send the partner institution more than three students in any given year. Both universities will attempt to exchange an equal number of students each semester. Under the zero balance system, in years when the institutions exchange equal numbers of students, such students will pay tuition to their home institution and will not be assessed tuition at their host institution. When unequal numbers of students take part in the exchange program, their home institutions will determine which students shall be designated the sponsored exchange students. All other students shall pay the out-of-state tuition of the host institution.

Article 4. The cost of travel and room and board will be borne by students participating in the program. Each university will assist students in making arrangements for lodging in university residences. In the host country, students will pay the normal price for room and board and will be responsible for all incidental costs. Students will also pay all transportation costs to and from the host institution. Students will meet all of the requirements of the host institution, including proof of medical and repatriation coverage.

Article 5. Before departure, students will pay all tuition and fees, excluding housing, food, and insurance charges, to the home institution. The host institution agrees to waive all tuition and associated fees.

Article 6. Each student accepted into the program must have drawn up in advance a plan of study for the full semester. Each university will appoint a coordinator to oversee the program and serve as advisor to both incoming students during their stay and to outgoing students before their departure.

Article 7. To the extent possible, the curriculum followed by each student will include an internship or cooperative placement with a business firm or other organization. The number, type, and field, involved in the internships will be established each year by common agreement.

Article 8. American students going to University Name will be responsible for carrying their own medical, hospitalization, and accident insurance. Students of University Name studying at Austin Peay State University must carry adequate medical insurance. Such insurance may be obtained by contacting the Health Services on the APSU campus. Such insurance must be in effect from before the date of departure to the date of return. Proof of such coverage must be provided to the host institution.

Article 9. Credit for all academic work completed at the host university will reflect the requirements, policies, and procedures in effect at the host university at the time of the student's arrival. Student participants will be able to receive transcripts upon written request and upon payment of all charges.

Article 10. Students are required to demonstrate foreign language proficiency sufficient to enroll in courses offered at the host university prior to acceptance.

Austin Peay State University: Minimum TOEFL scores of 500 are required on the standard paper-based written exam and 61 on the Internet-based TOEFL for undergraduate or graduate students. If the computer-based TOEFL exam is taken, undergraduate or graduate students must earn a score of 173 or above. A minimum IELTS score of 5.5 is required. IELTS scores are valid for two years.

University Name: Austin Peay State University will screen all students accepted into the program in an effort to ensure that they meet the minimum language proficiency requirement.

II. Faculty Exchanges

Article 1. This agreement is also intended to promote the exchange of full-time faculty (instructors and researchers) in all academic disciplines represented in the two universities.

Article 2. Each university will inform the other of the various teaching and research opportunities available in a timely manner in order to allow for application and other procedures involved.

Article 3. Each faculty exchange will be evidenced by a separate written contract between the parties and the faculty member.

Article 4. Exchange faculty shall receive financial assistance as determined by the host institution. The level of financial support will be in writing at the time the scholar is accepted by the host institution.

Article 5. The Chief Executive Officer of each institution shall formerly advise the decision with respect to the names of the faculty and/or professional staff from the partner university which has selected to participate in exchange programs at least six (6) months prior to the proposed commencement date of the exchange program(s).

Article 6. The host institution will either provide housing or assist the visiting scholar in finding accommodation and ensuring their integration into the institution's academic and social life. APSU is not obligated to pay for housing unless it is agreed to on a case-by-case basis using our APSU Request to Host International Visiting Scholars form.

Article 7. The host institution will provide transportation to/from the host institution, from/to the nearest airport, train, or bus station.

Article 8. The host institution, although under no financial obligation, will assist the exchange faculty and/or professional staff member in making local tour arrangements.

Article 9. The period for the exchange can either be a few weeks, a few months, a semester, or a maximum of an academic year with mutual agreement.

III. Other Programs

Article 1: The exchange of publications, documents, and research results and, more generally, any other form of academic collaboration which may mutually interest the two institutions.

Article 2: Summer Study Abroad Program.

- A. Students may be enrolled in a Summer Study Abroad Program at the host institution.
- B. The host institution shall make housing and other arrangements for the students, but shall be under no financial obligations.

In witness whereof, the parties signed below.

AUSTIN PEAY STATE UNIVERSITY

Name of University

Provost and VP of Academic Affairs

Title

Dr. Rex Gandy

Name of Administrator

Date

Date