

President's Cabinet Meeting

8.15.2018

9:00 am

UC 305

Note taker

McCartney Andrews

Opening Remarks

President White welcomed everyone back for the new academic year and discussed the beginning of the year. President White introduced Sheraine Gilliam-Holmes as the new executive director of human resources, Dr. Andrew Luna as the executive director of decision support and institutional research, and Gerald Harrison as the director of athletics.

Gerald Harrison spoke about events occurring in athletics, such as the radio show today at the Blackhorse.

Internal Audit Peer Review

Presenter

Blayne Clements

The Office of Internal Audit is being audited. State Audit requires the office to be reviewed every 5 years. The peer reviewers will be on campus at the end of the month and will be meeting with people on campus.

SACSCOC Level Change

Presenter

Lynne Crosby

The SACSCOC level change was approved and allows us to offer our first doctorate. A follow up report on the program will be sent in December to SACSCOC, and the week of February 7th, the SACSCOC peer review team will be on campus.

University Design and Construction Projects Update

Presenter

Marc Brunner

Browning is still on schedule for an August 20th move in. The work in the building will continue after the move-in. If there are any issues in Browning once the move-in occurs, individuals will need to contact Marc Brunner.

Claxton and the Library are having roofs repaired. The project is supposed to be completed in September. The project doesn't interfere with normal PeayPickup routes.

The Bookstore is still on schedule for some time next year. MMC will be ready for Convocation. Kimbrough HVAC is in design and fire alarm upgrades will be next summer.

Physical Plan Projects Update

Presenter

Tom Hutchins

Hutchins handed out a list of projects occurring this summer and announced that automatic defibrillators have been installed in buildings with more than 10,000 square feet.

Grant Funding and Graduate Enrollment Update

Presenter

Chad Brooks

Chad Brooks reported that University grant funding is at an all-time high, \$6.588 million. Brooks stated that the University is up about \$1 million on small grants.

Brooks stated that graduate enrollment has broken records for spring and summer enrollment. The fall enrollment is currently up as well.

Housing Application Numbers/Hotel	
Presenter	Joe Mills
Mills gave a housing update. As of Monday, we have fewer than 20 freshman students on the waitlist. Mills thanked Dr. Boggs and her team for their help in contacting students to help them register for classes.	
Welcome Wagon	
Presenter	Joe Mills
The Welcome Wagon is next Thursday. If you still want to help you can, but a t-shirt may not be available.	
Dining Hours	
Presenter	Joe Mills
Mills stated that all dining venues, including Starbucks, will be open next Thursday.	
Housing and Dining Plan	
Presenter	Joe Mills
Mills stated that Housing and Dining Services is conducting a housing master plan. The contractor will look at various areas in housing and dining. A report will be released in late January with recommendations for future improvements.	
Faculty Directory	
Presenter	Bill Persinger
<p>Persinger introduced Jana Gilbert, who is the print shop supervisor. Persinger discussed a new policy for printing services.</p> <p>Persinger showed the Cabinet the new faculty and staff directory. Headshots are being used in the new directory and if you need a headshot, contact Taylor Slifko. The new directory will replace the people search, which is a homegrown system.</p> <p>Persinger discussed the academic programs guide, which allows students to see the programs available at the University. Persinger encouraged the Cabinet to keep the information up to date and to contact Hannah Eden for help as needed.</p>	
Comprehensive Brand Guide	
Presenter	Bill Persinger
Persinger stated the University has adopted a new comprehensive brand guide. There will be open sessions to discuss the new guide.	
Drone Policy	
Presenter	Bill Persinger
Persinger and a committee are working on a policy for drones on campus. Drones may be used in specific instances. All use must be approved by Persinger in consultation with Kasitz.	
Advancement Update	
Presenter	Kris Phillips
<p>Phillips stated that Advancement had raised \$9.85 million this past year. Advancement is working on a comprehensive campaign. Advancement is working on filing two open positions in the office.</p> <p>Peterson discussed the Alumni trip for Switzerland with Dr. Wadia. The trip will be in June of 2019. The Alumni Office launched the "Be a Gov from a Gov" campaign that encourages alumni to write a short message about why it is important to be a Gov. The message cards</p>	

will be passed out at Freshmen Convocation. The legacy luncheon will be next Thursday, and Alumni is expecting 50 students.

Parking Update

Presenter	Michael Kasitz
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Kasitz stated that faculty and staff parking will be used on freshman move-in day. An announcement will be sent to campus within the coming days. Parking tickets will be given starting the first day of classes. Peay Parking Assist will be occurring the first week of classes, and volunteers are still needed. The Peay Pick Up will be running the first week of classes.

President's Cabinet Meeting		
9.19.2018	9:00 am	UC 305
Note taker	Joanne Shepard	
Introduction of Benjamin Harmon		
Presenter	Mitch Robinson	
Robinson introduced Mr. Benjamin "Benjie" Harmon, Associate Vice President for Finance.		
Update on Information Technology		
Presenter	Judy Molnar	
The cause of the recent campus-wide power outage was explained. Safe practices for office computers was emphasized to ensure security.		
Capital Campaign		
Presenter	Ron Bailey	
The Senior Leadership Team has reviewed the capital campaign proposal, which includes 31 projects and is awaiting the financial impact and funding assessment before approval.		
Phonathon		
Presenter	Ron Bailey	
The fall phonathon begins September 24. The 2018-19 fall and spring phonathon goal is \$75,000.		
Homecoming Events Reminder		
Presenter	Ron Bailey	
A handout was distributed highlighting the upcoming homecoming activities. White introduced General Scott Brower, Military Advisor in Residence. Brower will be the guest speaker at the Military Alumni Chapter Dinner on October 26.		
Living and Learning Communities		
Presenter	Joe Mills	
Mills stated that proposals will be distributed soon for academic partners needed for the living and learning communities for next fall. The proposals are due at the end of October.		
Enrollment Report		
Presenter	Rex Gandy	
A handout was distributed comparing the fall headcount data from 2011-2018 and the daily fall headcount from 2016-2018. The total fall headcount will include enrollment from the Fall II semester.		
External Funding Report		
Presenter	Chad Brooks	
Brooks discussed a handout that compared the 2018 and 2017 external funding dollars received. The active grants for 2018-19 received to date are \$4,183,516.		
Student Success Report		
Presenter	Beverly Boggs	
Boggs stated that new initiatives were created to promote student success this fall, specifically 43 new learning communities and 7 coaching teams for 821 freshman students with 3.2 or lower high school GPAs.		
Business Use of Vehicles		
Presenter	Tom Hutchins	

The State of Tennessee implemented new procedures for reporting accidents while driving a state vehicle, rental, or an employee's own personal vehicle while in the course of employment. Hutchins handed out two forms for the Cabinet to distribute to their divisions. A \$1,000 fine will be issued to the institution for each accident APSU fails to report.

Military Family Resource Center

Presenter | Marc Brunner

At the September meeting, the Board of Trustees approved \$1.5 million in funding for the Military Family Resource Center. A designer will be appointed in December and construction is planned to begin next year.

Baseball Facilities Improvements

Presenter | Marc Brunner

At the September meeting, the Board of Trustees approved \$1.3 million in funding for improvements to the Charles C. Hand baseball facility. A designer will be appointed in December and construction is planned to begin next year.

Mobile App

Presenter | Bill Persinger

In late October, Public Relations and Marketing will launch a new mobile app that will allow more customization for its users.

Announcements

Black Hawk helicopters from Fort Campbell will be landing in the Dunn Bowl September 21 as part of a special, joint training exercise between the University's Governors Guard ROTC program and the Tennessee National Guard.

The annual Benefits and Wellness Fair will be October 4 from 10am-3pm in the University Center Ballroom.

Jones is planning an event to celebrate National First Generation College Student Day on November 8. Please contact him for a sign to promote the event.

An academic student organization rush for STEM students will be September 20 in the Art and Design Building green space from 4:30-6:30pm.

A Peayclipse appreciation reception will be September 23 in the Sundquist Science Complex Room 106A from 4-4:30pm.

In Spring 2019, two commencement ceremonies will be conducted on Friday, May 3 at 10am and 2 pm, and one ceremony will be conducted on Saturday, May 4 at 10 am.

A White Coat Ceremony for the School of Nursing first semester students will be October 11 at 5pm in the Clement Auditorium.

The meeting adjourned at 9:35am.

President's Cabinet Meeting		
10.17.2018	9:00 am	UC 305
Note taker	Joanne Shepard	
Custodial Services Update		
Presenter	Tom Hutchins	
A new custodial sub-contractor, CMTI, will be servicing the university after winter break. JLL will continue to manage the custodial sub-contractor.		
Eriksson Scholars and Fellows		
Presenter	Loretta Griffy	
Griffy gave an update on the three scholarships made possible by a donation from Mr. Larry Eriksson. Over 120 students have been positively impacted by the scholarships. The marketing materials will be reviewed to better promote these opportunities.		
College Possible		
Presenter	Loretta Griffy	
The College Possible site visit will be September 10-11, 2019 with contract negotiations underway. APSU will be partnering with College Possible to begin student success coaching beginning Fall 2019.		
Peay Mobile App		
Presenter	Bill Persinger	
The phase 1 for the Peay Mobile app will launch October 22. The app will be more robust than the previous edition. Phase 2 will launch in Spring 2019.		
Fall Enrollment		
Presenter	Rex Gandy	
A handout was distributed with the projected increase in Fall 2018 enrollment. Final numbers will be compiled after Fall II enrollment is complete. Gandy thanked everyone who helped to make this increase in enrollment possible.		
Fall First Year Retention Update		
Presenter	Rex Gandy	
The preliminary Fall 2018 First Year Retention Report showed a slight decrease of 1.6 percent from 2017.		
External Funding Report		
Presenter	Chad Brooks	
Brooks discussed a handout that compared the 2018 and 2017 external funding dollars received. The active grants for 2018-19 received to date are \$4,895,421.		
Announcements		
Presenter		
<ul style="list-style-type: none"> • APSU's homecoming is October 27. Peterson invited the members to attend the Alumni Awards Luncheon, the Military Alumni Chapter Dinner, the Alumni Mentoring Program, Alumni Village, and to the game. • Fall phonathon has raised \$43,000 to date with one week left in the initiative. <p>The meeting adjourned at 9:35am.</p>		

President's Cabinet Meeting		
1.16.2019	9:00 am	UC 305
Meeting Type	Cabinet	
Note taker	Joanne Shepard	
<p>After introductions, Dr. White spoke on the importance of having diversity as one of APSU's strategic goals in order for faculty, staff and students to feel safe and valued on campus.</p>		
What's New in Human Resources		
Presenter	Sharaine Gilliam-Holmes	
Discussion		
<p>Ms. Gilliam-Holmes introduced Mr. Robert Lane and Ms. Kyla House, the new HR Business Partners. She spoke about changes to the following items: new automated I-9 form, procedures regarding background check for all employees via Truescreen, streamlining new employee orientation process, the new employee onboarding procedures, the new employee exit survey and employee performance evaluations.</p>		
Closure of Browning Drive		
Presenter	Michael Kasitz	
Discussion		
<p>Chief Kasitz stated that Browning Drive will be permanently closed on May 6, 2019. The street will be blocked with bollards with only delivery and emergency personnel allowed access.</p>		
Spring Commencement 2019		
Presenter	Carol Clark	
Discussion		
<p>Ms. Clark reviewed the changes for the spring commencement ceremonies: Friday, May 3 10am College of Business and College of STEM; Friday, May 3 2pm College of Behavioral and Health Sciences; Saturday, May 4 10am College of Arts and Letters and College of Education. She asked for assistance for staffing the ceremonies.</p>		
Housing Update		
Presenter	Joe Mills	
Discussion		
<p>Mr. Mills reported that a major renovation on the campus Chic Fil A was completed over the holiday break. APSU has the only kiosk ordering system in the nation on a college campus. The Housing and Dining Plan will be completed within the next 30 days. This will be used to help meet the future needs of the APSU students. He mentioned that The Verge, 608 Main and University Landing are under new management.</p>		

Construction Update	
Presenter	Marc Brunner
Discussion	
<p>Mr. Brunner stated that the projected date for the bookstore renovation to be completed is Sept 29, 2019 barring any unforeseen events. Repairs to the roof of the Music Mass Communication building will begin soon.</p>	
SACSCOC Level Change Visit	
Presenter	Lynne Crosby
Discussion	
<p>Dr. Chandler explained a handout on the progress of the new 3 year Ed.D. program that began Fall 2018. Dr. Crosby stated the SACSCOC Level Change Site Visit will occur Feb 4-7. At the exit conference on February 7, the preliminary findings will be presented. The final report and recommendations are tentatively scheduled to be presented at the SACSCOC June Board meeting for approval.</p>	
University Advancement Update	
Presenter	Nikki Peterson and Kris Phillips
Discussion	
<p>Ms. Peterson invited the Cabinet to the Candlelight Ball on March 16 at 6pm in the Omni Hotel in Nashville. To date, 420 have responded to be in attendance. Dr. Jeannie Beauchamp will be presented the Wendell Gilbert Award and Mr. Len Rye will be presented the Spirit of Austin Peay Award at the event.</p> <p>Dr. Mickey Wadia will be escorting the alumni trip to Switzerland this summer. The Orlando Govs Gathering will be January 29 and the Nashville Govs Gathering will be May 16 at Loveless Café.</p> <p>Mr. Phillips announced that a major gift has been received from Ms. Wilma Newton for the Military Family Resource Center. Two new employees have been added to the University Advancement staff: Mr. Matt Bucy will head up annual giving and Mr. Sam Mynhier will be in charge of the Govs Give campaign. To date, \$6 million has been raised for the 2018-2019 year. The capital campaign consultant is currently interviewing external thoughts leaders.</p>	
New Legislative Session	
Presenter	Carol Clark
Discussion	
<p>Ms. Clark discussed the number of new elected and appointed officials in state government and the importance of communicating with and establishing positive connections with members of the General Assembly and other state officials. She reviewed the protocol for contacting elected officials regarding university business or hosting elected officials on campus and encouraged cabinet members to send her accomplishments from their areas so those stories can be shared with lawmakers.</p>	
Budget Planning Update	

Presenter	Sonja Stewart	
Discussion		
<p>Ms. Stewart distributed a handout with important dates for the upcoming budget process. She spoke about the budgeting procedures, how to submit a budget and the deadline to submit requests for new resources.</p>		
Announcements		
<ul style="list-style-type: none"> • If your department is hosting a visitor on campus, inform Mr. Davenport for access to the Foy Fitness Center. • Channel 5 news has picked up the APSU helicopter/rotor wing story. • With many searches taking place on campus, be considerate of the itinerary for persons with disabilities. • Diversity Program – Get Out of Your Bubble Jan 16 at Noon in UC 305 • Fort Campbell Center grand re-opening Jan 16 at 3pm • The APSU annual audit report included no findings from the State Comptroller’s office. <p>The meeting adjourned at 10:25am</p>		

President's Cabinet Meeting		
2.20.2019	9:00 am	UC 305
Meeting Type	Cabinet (38)	
Note taker	Joanne Shepard	
External Funding Report		
Presenter	Chad Brooks	
Discussion		
Dr. Brooks stated the External Funding Report will be emailed monthly to the President's Cabinet beginning in March. He stated that active grant dollars to date are around \$180,000 above this time last year.		
Introduction of Dr. Eric Norman		
Presenter	Alisa White	
Discussion		
Dr. White introduced Dr. Eric Norman, Vice President for Student Affairs.		
Housing and Dining Plan Update		
Presenter	Joe Mills	
Discussion		
Mr. Mills stated that the new Housing and Dining Plan will be available within the next 30 days for review. The consultant identified three initiatives to improve the dining experience: 1) more efficiency in operations, 2) more dining space, and 3) to expand the dining presence in our academic core.		
Advising in the Dining Facilities		
Presenter	Eric Norman	
Discussion		
Dr. Norman suggested that the dining facilities be an option for student advising. He asked for input on aspects of potential residential housing relationships.		
Advancement/Alumni Update		
Presenter	Kris Phillips	
Discussion		
Mr. Phillips invited the group to upcoming events: <ul style="list-style-type: none"> • Candlelight Ball is March 16 at 6pm at the Omni Hotel Nashville. • OVC Send Off Reception for the APSU basketball teams is March 4 at 6pm at the Echo Power Club Level at Fortera. • Nashville Gobs Gathering is May 14 at 5:30pm at the Loveless Café. • Gobs Give Campaign will be April 8-11 with the goal of raising \$200,000 in 72 hours. • Darol Walker Breakfast is April 25 at 8am in the UC Ballroom. • 2019 Senior Toast is April 29 at 5:30pm in the UC Plaza. 		
Home Avenue Apartment Rental Information		

Presenter	Andy Kean
Discussion	
<p>Mr. Kean distributed information about two guest homes located on Home Avenue that will be available after spring break for rent by the month, week, or night for official university visitors. All utilities are included in the price and the homes are completely furnished. Rentals must be short-term.</p>	
APSU Campus Culture	
Presenter	Alisa White
Discussion	
<p>Dr. White stated that is she concerned about instances of uncivil behavior she's hearing about from employees. She asked for suggestions on how to ensure expectations for appropriate workplace behavior are communicated and embraced across campus.</p>	
Conclusions	
<p>This topic will be further discussed at the next Senior Leadership Team Meeting. The meeting adjourned at 9:50am</p>	

President's Cabinet Meeting		
3.20.2019	9:00 am	UC 305
Note taker	Joanne Shepard	
Opening Remarks		
Dr. White expressed her appreciation to Nikki Peterson and the Alumni and Advancement staff for their work orchestrating a wonderful Candlelight Ball last weekend. She also welcomed back Mitch Robinson who had been out.		
Update on BS in Aviation Science-Concentration in Rotor Wing		
Presenter	Rex Gandy	
Discussion		
The United States Office of Veterans Affairs has approved APSU offering the Bachelor of Science in Aviation Science-Concentration in Rotor Wing. The final approval needed for this degree is from the Federal Aviation Administration, which is expected by the end of May.		
Spring II Enrollment		
Presenter	Rex Gandy	
Discussion		
Spring enrollment is up 4.5 percent and Spring II enrollment is up 14 percent compared to the same time last year. The Cabinet was asked to encourage students to take advantage of the many opportunities available throughout the year to enroll in additional classes in order to complete on time.		
SACSCOC Update		
Presenter	Lynne Crosby	
Discussion		
<p>APSU's recent Level Change visit went well and the University received no recommendations. The visiting committee's preliminary report will be voted on by the SACSCOC Board of Trustees at its June 2019 meeting.</p> <p>SACSCOC staff determined that APSU is not in compliance with the SACSCOC Substantive Change policy, because the University was not counting study hall time for dual enrollment students as off-campus instruction. The university recently submitted a report to SACSCOC to explain the APSU Substantive Change policy and describe the APSU's existing and new procedures to ensure compliance with the SACSCOC Substantive Change policy in the future.</p> <p>The University's Fifth Year Interim Report is due March 2020. The University completed a voluntary readiness audit and has begun the report writing process. The Fifth Year process also includes a SACSCOC committee visit to review off-campus sites. APSU will host this visit in 2019-2020. APSU must submit a pre-visit report.</p> <p>SACSCOC just approved Creek Wood High School as a new off-campus site for APSU, effective Fall 2019. The addition of this new site also triggers a SACSCOC committee visit in 2019-2020. APSU must submit a pre-visit report.</p>		

Data Governance

Presenter Lynne Crosby

Discussion

Dr. Crosby presented an overview of APSU’s Data Governance program launched in December 2017. The purpose of data governance is to ensure that data are created, maintained and used in a manner which provides the best value to the institution. A Data Governance charter, including the charge and structure was developed and approved by the steering committee. The Data Governance Steering Committee conducts an annual Data Governance Maturity Assessment and serves as Advisory Board to Director of Information Security and review Security and Access/Policies. The program also includes a Data Standards Committee and a Data Delivery Committee that establishes data presentation, publishing and reporting protocols. More information can be found on the DSIR Data Governance webpage.

Banner ERP Evaluation Task Force

Presenter Judy Molnar

Discussion

The Banner contract expires December 2020. A task force was created to study the current and future needs of the university and make a recommendation to renovate Banner or replace with another vendor.

Home Avenue Apartment Rental Information

Presenter Andy Kean

Discussion

A walking tour of the apartments is scheduled for Friday, March 22 at noon and will begin from the Morgan University Center lobby.

Internal Investigations

Presenter Sheraine Gilliam-Holmes

Discussion

Ms. Gilliam-Holmes stated that Human Resources, General Counsel or Equal Opportunity/Affirmative Action should always be consulted for internal investigations regarding personnel issues. Failure to do so puts the University at a greater risk.

Performance Evaluation Timeline

Presenter Sheraine Gilliam-Holmes

Discussion

The deadline to complete the 2018 performance evaluations is March 29.

PeopleAdmin Updates/Training for Managers/Supervisors

Presenter Sheraine Gilliam-Holmes

Discussion

Human Resources will conduct a training for hiring managers today at 3:00pm in the Morgan University Center room 303.

University Advancement and Alumni Update

Presenter	Kris Phillips
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Discussion	
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The Gobs Give Campaign will be April 8-11 with a goal of \$200,000. The Candlelight Ball was a tremendous success with over 600 people in attendance. This is APSU's biggest fundraiser for scholarships.

On Friday, March 22, Ms. Carolyn Ferrell will be in the Morgan University Center Lobby for her book signing. Ms. Ferrell is an APSU alumna.

The Nashville Gobs Gathering will be Tuesday, May 14 at 5:30pm at the Loveless Café. Currently 160 people have registered to attend.

Closing Remarks

Dr. White thanked Joanne Shepard, McCartney Andrews, Andy Kean, Chartwells, and the Information Technology team for their help with the Board of Trustees meeting.

The meeting adjourned at 9:40am.

President's Cabinet Meeting

4.17.2019	9:00 am	UC 305
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Meeting Type	Cabinet
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Note taker	Joanne Shepard
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Advancement Update

Presenter	Nikki Peterson
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Peterson stated the Scholarship Donor Dinner was a great success with 330 attending. The Nashville Govs Gathering will be May 14 at Loveless Café and the Senior Toast will be April 29. She encouraged members to attend and will email invitations to the Cabinet for future events.

Alumni Update

Presenter	Kris Phillips
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Phillips thanked members who participated in the recent Govs Give Campaign. A total of \$224,550 was raised in 72 hours. This fund raising effort has culminated \$547,080 over the last three years. Highlights from the campaign: 26% of donors were new this year, 25% of gifts were \$250 or greater, 35% increase in champion dollars and 10% increase in average gift.

Reporting Losses

Presenter	Blayne Clements
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Clements stated that the results of all audits, both internal and external, are reported to the Board of Trustees Audit Committee. He reminded the Cabinet to inform the Office of Internal Audit if they were aware of an audit occurring in their area. The Office of Internal Audit is available to be a liaison between management and external auditors to assist with challenges that members may face in an external audit. He reminded members that offices receiving cash must make weekly deposits or when they have accumulated \$500. He also reminded the Cabinet members certain losses must be reported to the Vice President of Finance and Administration and the Office of Internal Audit to include: cash loss greater than \$500, equipment, sensitive items and data.

Bookstore Update

Presenter	Marc Brunner
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The opening of the bookstore at the new College Street location is now projected for Feb-April 2020 in order to resolve issues found in the State Fire Marshal's report. The design phase for the Military Student Resources Center is expected to begin in July, with the building expected to be completed Summer 2020. Brunner reported on several other construction projects happening this summer.

Language Inclusion Workshops

Presenter	Kyla House and Marcus Hayes
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The Language of Inclusion: Respectfully Using Gender Pronouns will be offered on April 25 at 2pm in the Morgan University Center (MUC) Room 103BC and on April 26 at 10am in the MUC Room 303. This workshop was developed and facilitated by APSU faculty, staff and student representatives as part of a directive from the APSU Diversity Committee.

IT Update

Presenter	Judy Molnar
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Molnar stated that testing for a new multifactor authentication is underway to help secure data from being compromised. Also, a new wireless SSID is being tested in the Browning Building and will be soon initiated campus wide.

State of Tennessee Auto Liability Program

Presenter	Tom Hutchins
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Hutchins distributed handouts with instructions for how to report an automobile accident while on state business. In July, a \$1,000 penalty will be charged to the institution involved in accidents where a file claim has not filed with the State. Also, a police report should always be obtained for each incident.

Announcements

Dr. Gandy announced Dr. Tucker Brown as the new dean for the College of Behavioral and Health Sciences and Mr. Barry Jones as the new dean for the College of Arts and Letters.

The CACREP campus site visit went very well and the team received great accolades for the APSU interns from the local businesses.

Harrison announced that the APSU Women's Tennis Team is undefeated and invited the members to the next home match on Saturday, April 20 at 2pm against Belmont.

Persinger presented an APSU mini fact book created by Dr. Andrew Luna and stated Printing Services can readily duplicate the publication.

Hutchins stated that Plant the Campus Red has been rescheduled for today due to incoming inclement weather.

Mills stated that the food court will be opened for the summer. Subway will be closed during that time.

The meeting adjourned at 9:35am