

IEEE General Guidelines
APSU Writing Center Handout

In-Text Citations

Use numbers in square brackets: [1]

Number sources in order of appearance.

Place citations inside punctuation.

Multiple sources: [1], [3] or [4]–[6]

Three or more authors: Smith et al. [5]

Direct quotes require page numbers: [4, p. 23]

Reference List

References appear at the end of the paper in numerical order.

Numbers are enclosed in square brackets and aligned left.

List authors in the order they appear in the source.

Abbreviate given names to initials (e.g., J. K. Author).

List all authors up to six; if more than six, use first author + et al.

Figures

Caption is placed below the figure.

Use abbreviation Fig. in text.

Example: Refer to Fig. 1.

Label parts with lowercase letters: (a), (b).

Tables

Caption placed above the table.

Label as TABLE I (Roman numerals).

Title centered below TABLE number.

Equations

Center-aligned.

Numbered with right-aligned Arabic numerals in parentheses.

Example: $A = \pi r^2$ (1)

In-text reference as seen in (2)

Headings

IEEE uses a numbered heading system:

I. Primary heading (centered, Roman numeral)

A. Secondary heading (left aligned, capital letter)

1. Tertiary heading (indented, Arabic numeral)

a. Quaternary heading (further indented, lowercase letter)

Heading Example:

I. Introduction

A. Background

1. Previous Research

a. Early Studies

Book

Format: Author, “Title of chapter in the book,” in *Title of Book*, xth ed. City of Publisher, (only U.S. State), Country: Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx–xxx.

Example:

L. Stein, “Random patterns,” in *Computers and You*, J. S. Brake, Ed. New York, NY, USA: Wiley, 1994, pp. 55–70.

Dataset

Format: Author, “Title.” (Date, Year). Distributed by Publisher/Distributor. <http://url.com> (or if DOI is used, end with a period)

Example:

S. Ansolab, M. Palmer, and A. Lee. “Precinct-level election data. V1.” January 20, 2014. Distributed by Harvard Election Data Archive. <http://hdl.handle.net/1902.1/2>

Manual

Format: *Name of Manual/Handbook*, x ed., Abbrev. Name of Co., City of Co., Abbrev. State, Country, year, pp. xxx–xxx.

Example:

Transmission Systems for Communications, 3rd ed., Western Electric Co., Winston-Salem, NC, USA, 1985, pp. 44–60.

Online Video

Format: Video Owner/Creator, Location (if available). *Title of Video: In Initial Caps.* (Release date). Accessed: Month Day, Year. [Online Video]. Available: <http://URL.onlinevideo.org>

Example:

Doane Academy, Burlington, NJ, USA. *Second Grade Bossy R.* (Feb. 28, 2013). Accessed: Jun. 3, 2018. [Online Video]. Available: <https://www.youtube.com/watch?v=PUKHo1Y-BcM>

Online Patent

Format: Name of the invention, by inventor's name. (year, month day). Patent Number [Type of medium]. Available: site/path/file

Example:

Musical toothbrush with adjustable neck and mirror, by L. M. R. Brooks. (1992, May 19). Patent D 326 189 [Online]. Available: NEXIS Library: LEXPAT File: DESIGN

Online Journal

Format: Name(s) of Ed(s)., "Title of Issue," in *Title of Journal*, Abbrev. month year. [Online]. Available: URL

Example:

T. Robertson, Ed., "RFIC Virtual Journal–Issue 6," in *IEEE RFIC Virtual Journal*, Oct. 2014. [Online]. Available: <http://ieeexplore.ieee.org/virtual-journals/rfic/issue/6/>

Citing Books

Format: Author, "Title of chapter in the book," in *Title of Book*, xth ed. City of Publisher, (only U.S. State), Country: Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx–xxx.

Citing Datasets

Format: Author, "Title." (Date, Year). Distributed by Publisher/Distributor. <http://url.com> (or if DOI is used, end with a period)

Citing Manuals

Format: *Name of Manual/Handbook*, x ed., Abbrev. Name of Co., City of Co., Abbrev. State, Country, year, pp. xxx–xxx.

Citing Online Videos

Format: Video Owner/Creator, Location (if available). *Title of Video: In Initial Caps.* (Release date). Accessed: Month Day, Year. [Online Video]. Available: <http://URL.onlinevideo.org>

References

Dominican University. (2020). *AMA citation style guide*. Rebecca Crown Library research guides. <https://research.dom.edu/citationguides/ama>

St. Catherine University Libraries. (n.d.). *AMA citation style quick guide*. <https://libguides.stkate.edu/citationstyles/ama>