

APSU Writing Center
Group Writing Projects

Collaborative and Group Writing Projects

- Professors often assign group writing projects to improve teamwork, critical thinking, and peer learning.

Planning

- Schedule a meeting with your team to discuss when and where to meet.
- Consider using virtual platforms like Google Docs or Dropbox for collaborative writing.
- Brainstorm ideas together and divide the sections among team members, setting deadlines for completion.
- **Questions:**
 - When and where will we schedule our planning meeting?
 - What virtual platforms or tools will we use for collaborative planning and document sharing?
 - How will we handle conflicts or disagreements that may arise during the writing stages?
 - What deadlines should we set for completing drafts of each section, and how will we ensure they are met?

Ice-breakers during the First Group Meeting:

- Engage in icebreakers to foster connections and teamwork before diving into the project.
 - Find commonalities among team members, such as hobbies, interests, favorite books, or travel destinations.
 - Conduct pair interviews, then introduce your partner to the group.
 - Participate in a storytelling circle, adding a sentence or two to create a collaborative story.
 - Brainstorm and decide on a creative team name together.
 - Share 10 adjectives that describe you as a writer with the group.

Brainstorming

- During your initial meeting, brainstorm ideas collectively with your team.
- Allocate ten minutes for each person to free-write anything that comes to mind, then share your ideas.
- Consider the assignment's requirements, the desired final product, the purpose, and the intended audience.
- **Questions:**
 - What are the main ideas or themes we want to explore in our essay?
 - Are there any specific guidelines or requirements provided by the professor or assignment that we need to consider?
 - Who is our intended audience, and what do we want them to take away from reading our essay?

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Drafting

- Decide how you will divide the essay into paragraphs and sections for each person to write individually.
- Set deadlines and create a schedule for the rest of your meetings and the expectations for each writer at these meetings.
- Ensure that everyone understands their roles and responsibilities in the drafting process.
- **Questions:**
 - What resources, such as books, articles, or websites, can we use to gather information and evidence for our essay?
 - What tone and style should we maintain throughout the essay?
 - How will we handle transitions between sections and paragraphs to ensure a smooth flow of ideas?

Revision

- Consider seeking support from writing center tutors for additional feedback and guidance.
- Review the draft collectively and identify areas that need improvement, such as clarity, coherence, and organization.
- **Questions:**
 - Have we addressed all the points raised in the feedback received from peers, instructors, and writing center tutors?
 - Have we checked for consistency in tone, style, and formatting throughout the essay?
 - Have we considered the overall impact and effectiveness of the essay in achieving its intended purpose and engaging the intended audience?



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References

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