

TAF Allocation Committee Meeting via Zoom
November 8, 2023
3:00PM

Committee Members: (Present) Sherry Lawdermilt, John Nicholson, Kyle Benowitz, Scott Raymond, Gena Shire, Scott Shumate, Anna Carrie Webb; (Absent) Ben Drummond, Md Al Haider, Sydney Hartoin, Sheila Smithson, Barbara Tucker, Eli Worsham, Logan Sykes

- Introductions – of returning and new members
- TAF Allocation Committee Guidelines – Sherry Lawdermilt reviewed the Technology Access Fee Guidelines with committee members and explained duties of the committee. John Nicholson reiterated the guidelines are stated for direct student benefit and purchases must be computer related technology.
- TAF IT 55% overview of financial budget –
 - FY23 Expenditures:
 1. Lab Maintenance and Support - \$75,904.24
 2. Network Infrastructure - \$157,532.37
 3. Lab Computer Acquisitions (Replacement) - \$390,305.54
 4. New and Upgraded Specialized Labs and AV Classrooms - \$438,368.10
 5. Hardware (other than computers) and Software in Existing Labs - \$312,526.88
 - Total for IT-55% - \$1,374,637.13
 - Carryforward - \$219,077.56 (keep at least \$200,000 in reserves)
 - FY23 Carryforward - \$(170,068.21)
- TAF Recurring Software Renewals
 - Sherry Lawdermilt addressed the committee with how the rising cost of software increases is affecting the current software perpetuity process putting constraints on the TAF budget year-to-year. She proposes a 3-5 year rolling process to reevaluate the current software list by speaking with departments with recurring software to obtain vendor escalation rates for the next 3-5 years to help with budgeting. The TAF recurring software renewal audit is on hold for now until other options can be reviewed.
- TAF Proposals for FY25
 - Sherry Lawdermilt shared information with the committee regarding the overview of TAF historical budgeting over the past several years with consistent spending amounts remaining the same without an increase in TAF fees since 2001-2002. This pattern has created a budget deficit in reserves. Based on the current budget negative reserve balance, no funding will be available for proposals this year. Sherry will meet with Provost and Faculty Senate to get the word out to campus.
- Other discussion
 - Scott Raymond (Art & Design) proposed in addition to annual recurring software audit to conduct a review of current software usage. Sherry Lawdermilt reported IT can assess software usage with LabStats.

- Kyle Benowitz (Biology) recommended asking departments to help the committee by prioritizing the software they use or by identifying other sources they can use such as open source software.
 - Sherry Lawdermilt will provide the committee with proposal of different options for fee increases and information for software renewal 3-5-year breakdowns to discuss recommendations at the next meeting.
- Additional meeting to be scheduled for Fall 2023 with meetings resuming in Spring 2024.
- Meeting adjourned at 3:46 p.m.