

TAF Allocation Committee Meeting via Zoom
April 18, 2023
2:30PM

Committee Members: (Present) John Nicholson, Barbara Tucker, Lois Briones, Ali Haider, Kristine Nakutis, Scott Raymond, Shelia Smithson, Jennifer Thompson, Anna Carrie Webb; (Absent) Branden Haskins, Noah Hogan, Chloe Parks

- Approve minutes from previous meeting April 11, 2023
 - Jennifer Thompson made a motion to approve minutes. Lois Briones seconded that motion. All in favor to approve minutes as stated.

- Review Library proposals – Allocation \$14,157 – Proposal Approvals \$0
 - 93 – Michael Hooper. Online Access to a Digitized Archive of The New York Times to Support Students in History, Economics, Journalism, Political Science, and STEM Courses \$45,564 (Dean ranked #1). John Nicholson to reach out to Dr. Malvasi to verify Continuing Service Fee portion of this request and confirm if partial funding of \$14,000 would be beneficial as TAF funds are not available for the full amount requested. *John confirmed this software has a continuing service fee of \$1,714 as an annual recurring cost. Library annually receives \$150,000 TAF funds for software subscriptions. Committee decided additional funding not available.*
 - 72 – Kebede Wordofa. Install cameras for virtual/hybrid instruction in LB Room 209 & LB Room 114 \$9,500 (Dean ranked #2). Barbara Tucker will meet with Kebede to discuss hardware request. *Committee can rescind this proposal based on explanation given on Proposal ID 119.*
 - 71 – Kebede Wordofa. Install a display monitor in LB 114 Classroom \$6,050 (Dean ranked #3). Barbara Tucker will meet with Kebede to discuss hardware request. *Committee can rescind this proposal based on explanation given on Proposal ID 119.*
 - 119 – Scott Shumate. Touch-screen Kiosk for Library Catalog and Discovery Service in Library Entrance \$1,510 (Dean ranked #4). Barbara Tucker to reach out to Scott to discuss hardware request and that this request can be covered under TAF OIT 55% replacement cycle. *Barbara Tucker has met with Dr. Martina Malvasi and discussed TAF proposal requests for Library classrooms 114 & 209 (TAF Proposal IDs 71 & 72). OIT already had these classrooms queued to be refreshed prior to TAF proposal submissions. Barbara discussed with Dr. Malvasi the necessary adjustments to ensure that those changes are made to address the current needs for instruction. TAF Proposal ID 119 will be purchased as a part of the library computer refresh with TAF OIT 55%. Committee can rescind proposal IDs 71, 72, and 119.*

- Review Miscellaneous proposals – Allocation \$14,157 – Proposal Approvals \$6,000
 - 84 – Zac Moore (Student Life and Engagement). Peaylink \$11,500. John Nicholson to verify how the department was previously paying for this software and how much they were paying. Will confirm if partial funding of \$5,000-\$6,000 would be beneficial. *John confirmed with department partial funding would be beneficial. Jennifer Thompson made a motion to partially fund \$6,000 for Peaylink software. Scott Raymond seconded*

motion. All in favor. Approved funding \$6,000. Committee addressed whether this should be a recurring expenditure. Scott Raymond made a motion to fund \$6,000 as recurring software for Peaylink. Jennifer Thompson seconded motion. All in favor. Approved funding \$6,000 as an annual cost.

- Review CoSTEM proposals – Allocation \$28,631 – Proposal Approvals \$33,460
 - 120 – Jody Alberd (Engineering Technology). CNC Milling Machine Replacement \$9,500 (Dean ranked #2). Need to verify if hardware equipment is portable and can be shared between campuses. If so, Ft. Campbell is willing to split cost. *John Nicholson confirmed hardware equipment is portable and can be shared between campuses. Kristine Nakutis confirmed this can be a split cost with Ft. Campbell. Kristine Nakutis made a motion to approve funding. Ali Haider seconded motion. All in favor. Approved funding \$9,500 (FC cost split).*
 - 89 – Evan Rehm (Biology). Laptops for students-in-need to increase equity in required biology courses \$4,000 (Dean ranked #4). Barbara Tucker reported she is currently working on an order of laptops for the Biology department and will confirm if this order can be shared among the department. *Barbara confirmed with Evan the laptops in the cart order for D125 SSC are being updated and replaced this summer so he no longer needs TAF funding for this proposal. Committee can rescind this proposal.*
 - 74 – Eric Haroldson (Earth and Environmental Sciences). Raspberry Shake(up) of student and community engagement and learning \$2,205 (Dean ranked #5). Need to verify location for hallway monitor. *John Nicholson confirmed the hallway monitor is stored in a sealed display case for student viewing only for collecting seismometer data. Scott Raymond made a motion to fund only the Raspberry Pi and not the display monitor. Kristine Nakutis seconded motion. All in favor. Approved funding \$910.*
 - 132 - Justin Oelgoetz & Eugene Donev (Physics, Engineering and Astronomy). Ansys/Lumerical FDTD \$ \$2500/year recurring (Dean ranked #6). Not enough student use for recurring software funding.
 - 125 – Terri Crutcher (Allied Health). Radiation Dosimeter for Radiation Protection/Monitoring \$6,500 (Dean ranked #7). Kristine Nakutis addressed the committee and discussed why this request was not covered as a request under special course fees. Jennifer Thompson reported it was requested last year but rejected. Scott Raymond made a motion for one-year funding not recurring. Anna Carrie Webb seconded motion. All in favor. Approved funding \$6,500.
 - 94 – Leslie Hiatt (Chemistry). GC Instrumentation for Organic Laboratories \$21,700 (Dean ranked #8). Committee discussed the computer addressed in this proposal is outdated and needs to be upgraded. With TAF funds being limited only partial funding is available. Kristine Nakutis made a motion to partially fund this proposal for the computer upgrade but not the one-day training with installation. Scott Raymond seconded motion. All in favor. Approved funding \$17,500.
- Continue reviewing CoAL proposals – Leftover Allocation \$465 – Proposal Approvals \$0
 - 116 – Scott Raymond (Art + Design). ZBrush Digital Sculpting and Painting Software \$4,600 (Dean ranked #5). Low enrollment. Recurring software. TAF funds not available.
 - 106 – Dale Pickard (Department of Theatre and Dance). Advanced Lighting Technology \$15,200 (Dean ranked #7). TAF funds not available.

- 124 – Kevin Tanner (History and Philosophy). GA Computer Lab \$13,071 (Dean ranked #8). Ask for clarification on lab upgrade. Barbara Tucker will inquire with the department.
- Other discussion –
 - Barbara Tucker revisited with the committee the need for a Technology Access Fee (TAF) as funds are drastically decreasing from year-to-year. There has been no increase to this student fee in over twenty years.
 - Barbara Tucker will have OIT revisit lab redundancy as a possible cost savings.
- Resume reviewing Ft. Campbell unranked TAF proposals and approve TAF funding allocations at the next meeting.
- Next meeting scheduled – April 25, 2023 at 2:30 p.m. via Zoom
- Anna Carrie Webb motioned to adjourn meeting. Kristine Nakutis seconded that motion. Meeting adjourned at 3:33 p.m.