

TAF Allocation Committee Meeting via Zoom
April 11, 2024
2:30PM

Committee Members: (Present) Sherry Lawdermilt, John Nicholson, Ali Haider, Scott Raymond, Gena Shire-Sgarlata, Scott Shumate, Barbara Tucker, Anna Carrie Webb; (Absent) Kyle Benowitz, Ben Drummond, Sydney Hartoin, Shelia Smithson, Eli Worsham

- Approve minutes from previous meeting April 4, 2024
 - Scott Raymond made a motion to approve minutes. Ali Haider seconded that motion. All in favor to approve minutes as stated.

- Recommendations of proposals to SLT - -
 - After much discussion on funding recurring software and new proposals with limited funding, Gena Shire-Sgarlata made a motion to approve critical recurring software proposals with the exception of SFAO/Govs \$mart Money and Bloomberg at new requested cost. Scott Raymond seconded that motion. Sherry Lawdermilt added an amendment to send the three new proposals deemed critical to SLT for funding consideration. All in favor.

- Recurring software approved for TAF funding - -
 - 149 – Kathy Heuston (Communication). Recurring software -- AP Wire: \$6372; Rundown Creator: \$660; AP Stylebook: \$500. Approved amount **\$7,532**.
 - SW_1 – John Schnettler (Music). Recurring software – Pyware. Approved amount **\$674**.
 - 142 – JJ White (College of Business). Bloomberg Terminals and Rise Vision Annual Display License \$80,000. Approved amount **\$50,000**.
 - SW_2 – Theresa Dezellem (Teaching and Learning). Recurring software - GoReact Software. Approved amount **\$16,000**.
 - 150 – Samuel Ligo (Mathematics & Statistics). Campus-wide site license for Minitab Statistical Analysis Software. Approved amount **\$5,227**.
 - SW_3 - Md. Ali Haider, Tim Daniel, Ravi Manimaran (Engineering Technology). Recurring software - Circuit Design-Multisim. Approved amount **\$5,000**.

- New critical proposals to be submitted to SLT for possible funding - -
 - SW_4 – Prentice Chandler & Theresa Dezellem (College of Education). Recurring software - Watermark Student Learning and Licensure **\$35,050**.
 - 153 – Meagan Kristine Mann (Chemistry). Axygen Gel Documentation System **\$14,110.56**.
 - 163 – Colleen White (Biology). Biopac Supplies 2024 **\$2,893**.

- Other discussion –
 - Sherry Lawdermilt provided an update for recurring software contracts:
 - No contracts were found for AP Wire and Pyware
 - Bloomberg is a two-year contract with a 60-day contract expiration
 - GoReact currently under contract September 2023 – August 2026.
 - Update on MISC proposal 154 – Randi Robinson (Student Financial Aid & Scholarships). Govs \$mart Money \$5,000. Sherry Lawdermilt reached out to the proposer of the department and did not receive a response.
 - Update on CoAL proposal 155 – Brandi Fuglsby (Languages & Literature). Snagit for Technical Writing Courses \$1,064. (Dean ranked #5). Anna Carrie Webb followed up with Snagit and additional licenses cannot be added to the current Distance Education contract.
 - New language needs to be added to the approval notifications and/or the proposal form that TAF funding is tentative and not guaranteed so departments are aware funds may not be available especially for recurring software.
 - Co-Chair election by committee per TAF membership guidelines will be added to the agenda for the first Fall 2024 meeting to solicit nominations.
- Cancel next meeting scheduled for April 26, 2024, at 2:30 p.m. via Zoom. Sherry Lawdermilt will update the committee from SLT. Meetings will resume Fall 2024.
- Meeting adjourned at 3:21 p.m.