

TAF Allocation Committee Meeting via Zoom
March 14, 2024
2:30PM

Committee Members: (Present) Sherry Lawdermilt, John Nicholson, Ali Haider, Scott Raymond, Gena Shire-Sgarlata, Scott Shumate, Shelia Smithson, Anna Carrie Webb; (Absent) Kyle Benowitz, Ben Drummond, Sydney Hartoin, Barbara Tucker, Eli Worsham

- Approve minutes from previous meeting November 29, 2023
 - Scott Raymond made a motion to approve minutes. Scott Shumate seconded that motion. All in favor to approve minutes as stated.

- TAF Recurring Software Renewals –
 - Sherry Lawdermilt proposed the recurring software renewals be funded this year based on prior review and approval by the committee as funding is already budgeted for these software proposals. Anna Carrie Webb made a motion to approve this action. Ali Haider seconded motion. All in favor.

- TAF Recurring Software & New Proposals –
 - Sherry Lawdermilt stated that although no new funding is available this year, she proposed the committee review the proposals for the Recurring Software Proposals and New Proposals and suggests proposals be approved up to the dollar amounts allocated to colleges for recurring software proposals based on Dean's priorities. Any other proposals the committee feels have direct benefit will be passed on to SLT for consideration of possible alternative funding sources.
 - John Nicholson addressed the committee with historical information on why TAF has recurring software. In years past, software proposals were submitted yearly and if not TAF funded the department was faced with a critical loss to their program if the department was unable to secure funding. This initiated the process for annual recurring software eliminating the need for yearly proposal submissions. He reminded the committee that all proposals must meet TAF guidelines, Ft. Campbell money must stay and be spent for Ft. Campbell campus, and that the committee is not bound to the Dean's rankings when trying to approve funding.
 - After much discussion, the committee agreed to review each proposal individually to address whether the proposal meets TAF guidelines, is critical to college's program, and has direct student benefit.

- Review CoAL proposals –
 - 149 – Kathy Heuston (Communication). Recurring software -- AP Wire: \$6372; Rundown Creator: \$660; AP Stylebook: \$500; TOTAL: \$7532 (Dean ranked #1). Meets TAF guidelines, critical to college's program, direct student benefit high, and impacts FCC.

- 151 – Barry Jones and Amirmasoud Agharebparast (Art+Design). New Camera Consolidation and Upgrades \$28,764 (Dean ranked #2). Meets TAF guidelines, not critical to college’s program, direct student benefit high.
 - 155 – Brandi Fuglsby (Languages & Literature). Snagit for Technical Writing Courses \$1,064. (Dean ranked #5). Meets TAF guidelines, not critical to college’s program, direct student benefit low. Instructor license does not qualify for direct student benefit. Anna Carrie Webb stated Distance Education has licenses for faculty/staff and will follow up on this request.
 - 156 - Yun Shin (drawing - main contact), Scott Raymond (animation), Rachel Bush (graphic design), Paul Collins (painting) AD 213. iPad Pro Art Tablets \$20,106 (Dean ranked #9). Meets TAF guidelines, not critical to college’s program, direct student benefit high.
 - 157 – Scott Raymond (Art+Design). ZBrush Digital 3D Sculpting Software \$4,600 (Dean ranked #6). Meets TAF guidelines, not critical to college’s program, direct student benefit high.
 - 158 – Wesley Atkinson (Languages & Literature). Two (2) Owl Labs Meeting Owls for increased Distance Learning \$2,119 (Dean ranked #7). Meets TAF guidelines, not critical to college’s program, direct student benefit low.
 - 159 – Patrick Vincent (Art+Design). Dedicated Computer for Printmaking Studio Lab \$1,350 (Dean ranked #3). Meets TAF guidelines, not critical to college’s program, direct student benefit low.
 - 160 – David L. Major (Languages & Literature). Technical Writing Student Access to Print Documents \$90 (Dean ranked #10). Does not meet TAF guidelines as this request is for printer toner cartridges. Sherry Lawdermilt will follow up with department on this request.
 - 162 – Brandi Fuglsby (Languages & Literature). Oxygen XML Editor for Technical Writing Courses \$1,270 (Dean ranked #8). Meets TAF guidelines, not critical to college’s program, direct student benefit low.
 - SW_1 – John Schnettler (Music). Recurring software – Pyware \$674 (Dean ranked #4). Meets TAF guidelines, critical to college’s program, direct student benefit low.
- Other discussion –
 - Sherry Lawdermilt reported the TAF fee increase request was submitted as part of the mandatory budget increase process. Should know something by June.
 - Next meeting scheduled for March 28, 2024, at 2:00 p.m. via Zoom
 - Meeting adjourned at 3:36 p.m.