

TAF Allocation Committee Meeting via Zoom  
February 10, 2026 - 10:00AM

Committee Members: (Present) Sherry Lawdermilt, Ben Drummond, Sumen Sen, Gena Shire-Sgarlata, Scott Shumate, Sheila Smithson, Barbara Tucker, Anna Carrie Webb, Katie French, Julia Lewis, Jas-Marie Jones; (Absent) Victoria Fowler

- TAF Allocation Committee Guidelines – Sherry Lawdermilt reviewed the Technology Access Fee Guidelines with committee members and explained duties of the committee. Stated guidelines serve as a reminder purchases must be for direct student benefit and be computer technology related as aligned with strategic planning with teaching and learning.
- Co-Chair election by committee per TAF membership guidelines – Gena Shire-Sgarlata and Scott Shumate were both eligible candidates last year and it was decided then one would co-chair first-year term and the other serving the second-year term. To stay within the guidelines Sherry called for a committee vote to formalize Scott as co-chair. Committee voted all in favor. None were opposed.
- TAF overview of financial budget – expenditures/spending for last year
  - FY25 Expenditures:
    1. Lab Maintenance and Support - \$114,981.33
    2. Network Infrastructure - \$194,235.37
    3. Lab Computer Acquisitions (Replacement) - \$135,828.20
    4. New and Upgraded Specialized Labs and AV Classrooms - \$319,726.51
    5. Hardware (other than computers) and Software in Existing Labs - \$360,604.27
    6. Projects – Software - \$263,399.60
    7. Miscellaneous Funding
      - Disability Services - \$10,564.50
      - Distance Education - \$87,843.45
      - Library - \$150,143.04
      - Academic Support Center – \$4,800.00
    8. Student Lab Workers
      - HHP - \$16,643.08
      - Math/Computer Science - \$15,132.54
      - Engineering Technology - \$6,329.94
      - Library - \$43,825.14
      - Academic Support Center – \$12,132.33
    9. Lab Operating
      - Art+Design - \$6,006.24
      - Geosciences - \$103.90
      - Library - \$14,043.45
      - Fort Campbell - \$614.79
      - Engineering Technology - \$1,239.60
      - Academic Support Center – \$368.33
  - Total spend - \$1,758,565.61
  - Carryforward - \$657,728.80 (keep at least \$250,000 in reserves)
  - FY25 Carryforward - \$60,000 FY26 projects funding, \$50,000 AI initiative, \$72,540 security monitoring of lab classroom computers, \$123,853.84 IT 55%, \$101,334.96 TAF 45% for proposals
- TAF Proposals for FY27
  - Notification for proposal submissions – February 13<sup>th</sup>

- TAF Proposal submission form – available February 16<sup>th</sup>
- Reminder of proposal submission deadline - March 16<sup>th</sup>
- Deadline for proposal submissions – March 20<sup>th</sup>
- Sherry will send proposal submissions to Dean's for ranking after March 20<sup>th</sup> deadline
- TAF Committee will start proposal review process in April
  
- Other discussion
  - Gena asked if one-time request for software purchases are allowed to be submitted during the proposal submissions. Sherry stated that all software is now excluded from the TAF proposal submission process as TAF fees are now directed for computer technology project purchases.
  - Ben addressed the amount of TAF funded aviation software at Ft. Campbell and how that would be funded moving forward. Sherry stated departments were notified last year that TAF would no longer be funding software and the funding would need to come from departmental budgets. Provost is working with Deans who are working with departments to fund these software requests.
  - Ben indicated that Ft. Campbell classrooms were experiencing connectivity issues and asked if TAF funding was available to upgrade classrooms. Barbara is addressing these issues by checking the age and usage of Ft. Campbell classrooms and verifying any additional TAF funds that can be utilized. FCC 103 in particular is one of which being considered for upgrade as soon as funds are determined.
  - Julia as a student rep of the TAF committee will communicate any topics from the student perspective that need to be addressed concerning TAF funding.
  
- Next meeting to be determined week of April 6th
  
- Meeting adjourned at 10:26 a.m.