

# EMMA DALTON

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## SUMMARY & SKILLS

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- Results-driven individual who has a strong work-ethic, positive mindset and a passion for serving others.
  - Skilled at providing outstanding customer service and building relationships.
  - Demonstrated leadership, servant leadership, and teamwork skills through work, academic, athletics, and community activities.
  - College: D1 College Soccer Athlete, APSU Curriculum Committee and AOD member, Women's Premier Soccer League player, Philanthropy Chair of the APSU Student-Athlete Advisory Committee, and Chi Omega Women's Fraternity member.
  - High School: Academic All-State, National Honor Society, Spanish Honor Society, Riley Dance Marathon VP & Director of Corporate Sponsorships (Fundraised over \$2,000), and Royal Ambassador.
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| <ul style="list-style-type: none"><li>• Adaptable and flexible</li><li>• Critical thinking and problem solving</li><li>• Team-player and collaborator</li><li>• Detail-oriented</li><li>• Analytical</li></ul> | <ul style="list-style-type: none"><li>• Interpersonal communication</li><li>• Competitive</li><li>• Conflict resolution</li><li>• Time management</li><li>• Coachable and trainable</li></ul> |
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## EDUCATION

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### EXPECTED IN AUGUST 2024

#### **BACHELOR'S DEGREE**, AUSTIN PEAY STATE UNIVERSITY

- Bachelor's degree in biology with a concentration in molecular, cellular, and medical biology
- Minor in psychological science.
- Rye Family Athletic Scholarship recipient (2021-2022)
- OVC Commissioner's Honor Roll (2021-2022)
- OVC Academic Medal of Honor (2021-2022)
- Dean's List: 4.0 GPA (2021-2022) (2022-2023)
- Highest Soccer GPA Award recipient (2023)
- First Advantage Science Scholarship recipient (2023-2024)

### AUGUST 2017 - MAY 2021

#### **HIGH SCHOOL DIPLOMA**, HAMILTON SOUTHEASTERN HIGH SCHOOL

- Summa Cum Laude (2017-2019), (2020-2021)
  - Magnum Cum Laude (2019-2020)
  - 4.289 GPA
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## EXPERIENCE AND VOLUNTEER WORK

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### NOVEMBER 2012 – NOVEMBER 2014

#### **MISSION WORK**, YOUTH WITH A PURPOSE

- Traveled to the Dominican Republic and Ensenada, Mexico on two separate service missions to build homes for deserving families in the community.
- Interacted with children in the community to learn their culture and language.

## **JANUARY 2019 – PRESENT**

### **MISSION WORK, BREAD FOR THE BIGHT**

- Help with community development and education in Oakridge, Roatan Honduras.
- Contribute to the development of the church in the community through providing childcare assistance during church services, cooking meals for the community after service, and packaging food supplies to be handed out to each family.
- Annual visits are made to the community for 1–2-week periods at a time.

## **AUGUST 2020 – NOVEMBER 2020**

### **INTERN, HAMILTON COUNTY JAIL**

- Input DNA data into system using New World Corrections and Incite, adhering to all procedures to keep information private and distributed to the correct locations.
- Organized inmate medical records and officer training logs to ensure all proper paperwork was filed correctly.
- Sorted and distributed incoming mail, dispersing to appropriate departments and personnel.

## **JANUARY 2021 – MAY 2021**

### **INTERN, BONFIRE TRAINING**

- Reviewed company training programs for coherency, accessibility, and proper language and punctuation.
- Organized training materials, including customer service pamphlets and educational booklets, for clientele.
- Provided technical support assistance for zoom client meetings, assisting with microphone or visual issues and running virtual software support for clients unable to access the meeting properly.
- Trained in customer service.

## **AUGUST 2021 – PRESENT**

### **VOLUNTEER, LOAVES AND FISHES**

- Organize and restock food pantries, freezers and fridges.
- Greet and welcome individuals arriving for a hot meal.
- Provide cleaning service for the dining area and shared spaces for visitors.

## **APRIL 2022 – PRESENT**

### **HIGH SCHOOL HEAD LEADER, YOUNG LIFE**

- Small group leader for Clarksville Academy in Clarksville, Tennessee.
- Assist high school aged girls in building a relationship with God.
- Provide emotional, mental, and physical support to high school girls through attending sporting, school, and social events.
- Assist in hosting Young Life club meetings with 5 of the local high schools in the Montgomery County area and small group Bible studies for the high school girls attending Clarksville Academy.
- Provide guidance for other leaders volunteering at Clarksville Academy by helping coordinate opportunities to host high school events to engage with more high school students, communicating the high school schedule in an effective and timely matter for attendance to events held, and leading club activities and establishing roles to leaders to help club run smoothly.

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## **COLLEGIATE ACTIVITIES/INVOLVEMENT**

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## **JULY 2021 – PRESENT**

### **D1 ATHLETE, AUSTIN PEAY WOMEN'S SOCCER TEAM**

- Participant for the collegiate soccer program at APSU.
- Learned leadership skills, teamwork, time management, and how to overcome adversity.

#### **OCTOBER 2021 – PRESENT**

##### **MEMBER, CHI OMEGA WOMEN'S FRATERNITY**

- Involvement in campus and community opportunities from events and service work offered through the sorority.
- Contributed to personal growth and development during college and preparation for beyond.
- Established connections within the community for career and personal development.
- Fundraised for Make A Wish foundation to raise money to grant wishes for local Clarksville and surrounding area pediatric patients.

#### **AUGUST 2022 – PRESENT**

##### **MEMBER, AUSTIN PEAY CURRICULUM COMMITTEE**

- Attend monthly Zoom calls to discuss with other faculty the development of new curriculum to implement into the school directory or changes to existing curriculum.

#### **MAY 2023 – PRESENT**

##### **PHILANTHROPY CHAIR, STUDENT-ATHELETE ADVISORY COMMITTEE**

- Work with the Turner's Heroes organization and Vanderbilt Children's Hospital to build the relationship between Austin Peay athletics and children's hospital patients and families.
- Coordinate fundraising efforts for Pediatric Cancer research in the athletics department for each sports team.
- Organize fundraising events on campus to encourage campus engagement with SAAC and the athletics department. Events include bake sales, silent auctions, and volunteer opportunities at the children's hospital.
- Member of SAAC since May 2022.

#### **AUGUST 2023 – PRESENT**

##### **MEMBER, AUSTIN PEAY AOD COMMITTEE**

- Attend monthly Zoom calls to address how to develop and execute awareness towards alcohol and other drug issues concerning Austin Peay campus.
- Plan events to raise awareness for alcohol and drug related issues, as well as aiding in handling situations involving AOD concerns and training in prevention methods.

#### **FEBRUARY 2024 – PRESENT**

##### **EMERGENCY SERVICES VOLUNTEER, TENNOVA HEALTHCARE EMERGENCY SERVICES DEPARTMENT**

- Assist registered nurses in taking vitals for ER patients in triage.
- Package care kits for fall risk patients and other categorized risk levels.
- Clean and restock patient rooms after discharge.
- Walk or wheelchair ER patients to their designated rooms for medical professionals to provide care to the patient.
- Provide customer service support within the waiting room and in ER rooms to ensure patients receive the care they need and know that their health is important.