Residency Appeals Application Checklist

Students requesting in-state residency must have maintained Tennessee as their primary residence for at least 12 consecutive months immediately prior to the start of classes.

Deadlines

- Current APSU Students: Submit your residency appeal at least 14 days before the semester/term begins.
- New APSU Students: Submit your residency appeal after the 14th class day of the semester/term.
- ▲ Important: Only complete residency appeals are considered.

✓ Step 1: Application Form
 □ Review the application instructions. □ Complete all sections of the Residency Application. □ Upload all required supporting documents.
✓ Step 2: Residency History
\square List the month and year for both your permanent and previous residences.
✓ Step 3: Supporting Documents

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Provide at least one document from each group below (multiple documents are strongly recommended).

Date requirements for supporting documentation-Example:

For Fall 2025 (start date: August 25, 2025), all supporting documents must be dated on or before August 25, 2024.

Group 1 – Required (choose at least 1)

☐ Tennessee Driver's License
☐ Tennessee State ID Card
☐ Tennessee Automobile Registration
☐ Tennessee Voter Registration Card
OTR 9/8/2025

Note: No single document alone qualifies you for in-state residency.
Group 2 – Required (choose at least 1)
 □ Proof of employment on official letterhead □ Tax return □ Bank statements (certified by the bank) □ Official paystubs with employer ID and address □ Property deed □ Rental lease agreement
Note: No single document alone qualifies you for in-state residency.
Wilitary Applicants Only
If Active Duty (stationed outside TN): ☐ Home of Record or State of Legal Residency ☐ Tax status ☐ Current Leave and Earnings Statement (LES)
If Retired Military: □ DD214 (Member Copy 4) □ Final Leave and Earnings Statement (LES)
✓ Step 4: Final Review
□ All sections of the application are complete. □ All required supporting documents are attached.
Reminder: Your application will not be processed until all sections are complete and

OTR 9/8/2025

all documents are submitted.