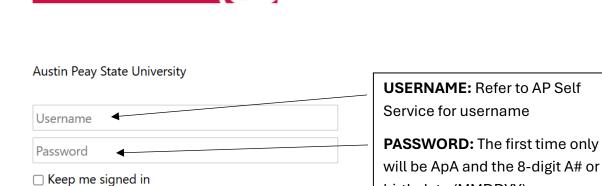


Enrollment Verification Request

1. Log into Onestop.

Austin Peay State University

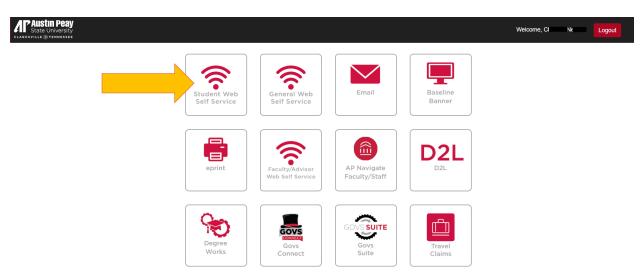


birth date (MMDDYY)

Then click on: Sign in

2. Click on Student Web Self Service.

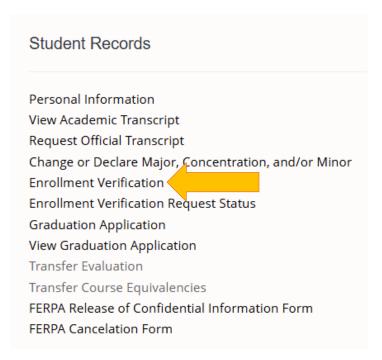
Sign in



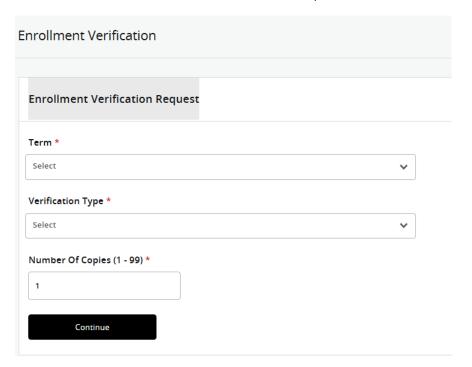


Office of the Registrar

3. Under "Student Records," click on Enrollment Verification.



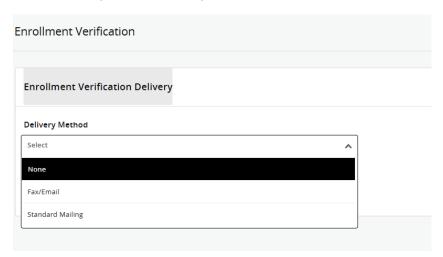
4. Fill out the information and submit the request. Click continue.



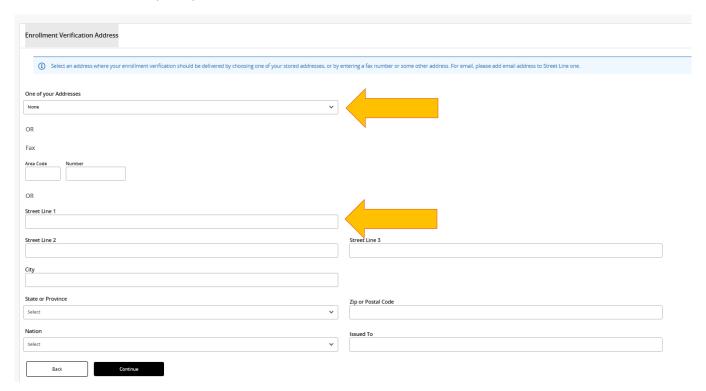


Office of the Registrar

5. Select the preferred delivery method. Click continue.



6. Select an address or leave Address option as "None" for fax/email delivery option. Enter fax number or place your student email address in "Street Line 1."



7. Click continue. Review Request Summary. Click Submit Request. Your request will be processed in 3-5 business days.