

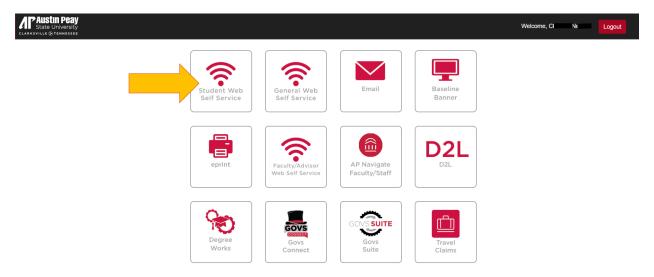
AP Onestop Registration Information

1. Log into Onestop.



Austin Peay State University	
	USERNAME: Refer to AP Self
Username	Service for username
Osemanie	PASSWORD: The first time only
Password	will be ApA and the 8-digit A# or
☐ Keep me signed in	birth date (MMDDYY)
	Then click on: Sign in
Sign in	

2. Click on Student Web Self Service.



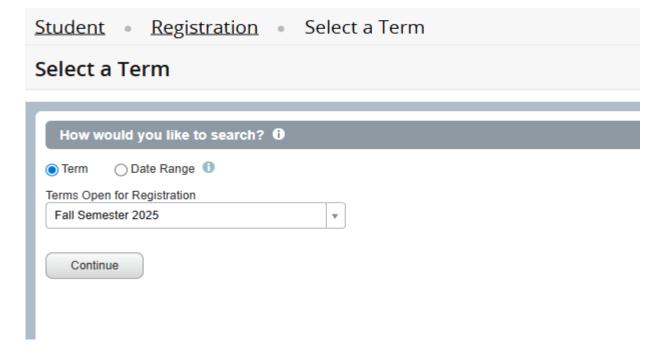


3. Under "Registration," click on the Add or Drop Classes link.

Registration

Student Profile
View Grades
Add or Drop Classes
Late Add Course Request
Drop All Classes for Selected Term
Degree Works
AP Schedule Planner
AP Schedule Planner - Class Cart Wish List
Course Choice Counts

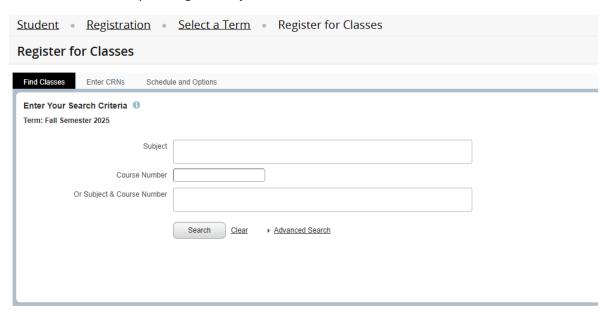
4. Select a Term, click continue.



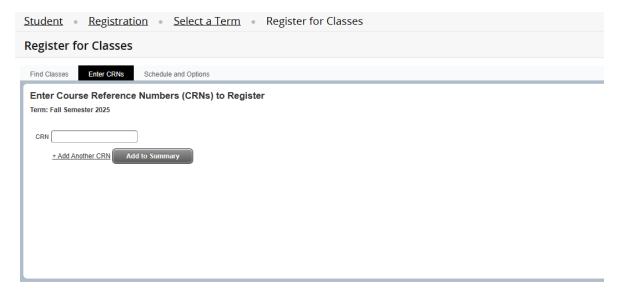


Please note: If you are asked for an Alternate PIN, you will need to contact your advisor to be cleared for registration. If you do not have an assigned advisor, contact the department of your major.

5. Find classes by clicking the Subject, then course number, or both.



6. OR you may enter the CRNs of the courses directly if you know them.



7. Add to Summary, then Submit.