

# Austin Peay State University

## Office of the Registrar

P. O. Box 4448

Clarksville, TN 37044

**Phone:** 931-221-7150

**E-mail:** registrar@apsu.edu

Ellington Building; Room 316

Please allow 2-3 business days  
for processing

# Enrollment Verification Request Form

Feel free to e-mail this form to Registrar@apsu.edu - See information above. Enrollment Verification can also be requested in OneStop Web Self Service under Student → Student Records → Request Enrollment Verification

**Name**

**Student ID (A#)**

**Expected Date of Graduation**

**Semester To Verify**

Specify how to send and provide the needed information

**Mail**

If you choose 'Other E-mail' please also include your APSU e-mail without checking the box so that we can contact you if extra information is needed or if we are unable to send it to the Other E-mail.

**AP E- mail**

@my.apsu.edu

**Other E- mail**

**Pick-up** You will receive an e-mail to your APSU OneStop E-mail when it is available for pick-up in Ellington 316.

**Number of Copies**

**Signature**

**Date**