

DATE: May 8, 2026

ITB # 26-031 IS AMENDED AS FOLLOWS:

1. This ITB Schedule of Events updates and confirms scheduled ITB dates.
Any revision or new text is highlighted.

SCHEDULE OF EVENTS

<p>NOTICE: The Institution reserves the right, at its sole discretion, to adjust this schedule, as it deems necessary. The Institution will communicate any adjustment to the Schedule of Events to the potential Bidders.</p>		
EVENT	TIME	DATE (<u>all</u> dates are Institution business days)
1. APSU Issues ITB 26-031		Sunday, April 26, 2026
2. Pre-Bid Location: Shasteen Conference Room 601 Hannum Street Clarksville, Tn 37040 <i>The pre-bid is not mandatory.</i>	2:00 pm	Tuesday, April 28, 2026
3. Written Questions/Comments Deadline	4:30 pm	Wednesday, May 6, 2026
4. Institution Responds to Written Comments/Questions.	4:30 pm	Wednesday, May 13, 2026
5. Bid Deadline <u>Hard</u> copies delivered to: 505 York Street Clarksville, TN 37040 The envelope must be marked "ITB 26-031" <u>Electronic</u> copies delivered to: waltonp@apsu.edu Subject line: ITB 26-031	4:30 pm	Wednesday, May 20, 2026

6. Certificate of Insurance with APSU as Certificate Holder Due	4:30 pm	Monday, June 1, 2026
7. Anticipated Contract Start Date		Monday, June 1, 2026

2. APSU responses to questions and comments in the table below to amend and clarify this ITB.

Any restatement of ITB text below shall NOT be construed as a change in the actual wording of the ITB document.

ITB SECTION		QUESTION / COMMENT	APSU RESPONSE
2.1	1.	How many tows per year?	The activity on campus varies. Events on campus will also impact on the parking needs. At the beginning of each semester there are more parking violations and normally lessen as the semester ends.
	2.	Will a representative from APSU be involved in each vehicle tow?	All tows will be conducted with APSU Officers in attendance. Photos and videos will be taken for documentation.
	3.	Will the contracted vendor be responsible for collecting any fees for APSU?	The contracted vendor will only be responsible for collecting the towing fees and costs born by the contracted vendor.
	4.	Communication methods between contracted vendor and APSU.	Email will be the main method of communication. Phone calls will also be an option. This will need to be determined for normal communication as well as tow requests.

ITB SECTION		QUESTION / COMMENT	APSU RESPONSE
2.1	5.	Lot sizes vary and some may require a smaller tow vehicle.	The contracted vendor will be required to tow from all lots on APSU campus.
2.1	6.	Storage of vehicles on contracted vendor's lot will follow the State's 30 days	