

Unemployment Compensation

Issued: March 25, 2017

POLICIES

Responsible Official: Vice President for Finance and Administration

Responsible Office: Human Resources

Policy Statement

It is the policy of Austin Peay State University to continue and maintain payments for unemployment compensation benefits.

Purpose

The purpose of this policy is to establish the criteria and process regarding unemployment compensation for employees at the University.

Procedures

Unemployment Compensation Contributions

Austin Peay hereby adopts the following policy on unemployment compensation contributions. The University shall be subject to the following:

1. The University shall continue and maintain the elections to make payments for unemployment compensation benefits on a reimbursement basis in lieu of contributions pursuant to T.C.A. § 50-7-405; provided that any institution which can demonstrate a cost savings would result from contributions may terminate such election with the approval of the Chancellor.
2. The University shall, to the extent required by law, participate under the Tennessee Employment Security law as a single entity, and shall be responsible for its liabilities arising under the law.
 - a. Reimbursement payments for unemployment compensation benefits should be paid to the Department of Employment Security within thirty (30) days of receipt of a valid bill for such benefits.

3. The University shall be responsible for the prompt appeal of claims by persons who are ineligible or disqualified for benefits, and of incorrect and improper assessments.

Revision Dates

APSU Policy 5:023 – Issued: March 25, 2017

Subject Areas:

Academic	Finance	General	Human Resources	Information Technology	Student Affairs
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Approved

President: signature on file