

**Austin Peay State University
Program Review**

[Program Name, Degree Designation]

**Site Visit Schedule
[Day and Date]**

All times listed on the itinerary are Central Standard Time (CST) zone

External Reviewer: *Name*
 Position Title
 Institution

Internal Reviewer: *Name*
 Position, Department

Visit Day – [Day and Date]

9:00 a.m.-9:45 a.m. Meet with Department Chair and Dean (Location)

Name, Dean, Name of College
Name, Department Chair, Name of Department

9:45 a.m.-10:00 am. Break, walk to the next session

10:00 a.m.-11:00 a.m. Meet with Program Faculty (Location)

11:00 a.m.-11:15 a.m. Break

11:15 a.m.-11:45 am. Meet with community partners, alumni, and other stakeholders (Location)

11:45 a.m.-12:15 p.m. Meet with students (Location)

12:15 p.m.-1:00 p.m. Lunch Break, walk to next session

1:00 p.m.-1:45 p.m. University Administration and Resources Discussion Meeting (Location)

Mitch Cordova, Provost and Vice President for Academic Affairs
Senior Vice Provost and Associate Vice President for Academic Affairs
Amanda Wornhoff, Assistant Provost, Institutional Effectiveness & Research
Allie Michael, Director, Institutional Effectiveness and Assessment
Anna Carrie Webb, Director, Distance Education
Martina Malvasi, Director, Library
Jeffrey Williams, Director, Center for the Advancement of Faculty Excellence (CAFÉ)
Loretta Griffy, Dean, University College

1:45 p.m.-2:00 p.m. Break, walk to next session

2:00p.m-3:00p.m.

External Reviewer Work Session / Break (Location)

Review and discuss findings for the narrative report and THEC rubric

Amanda Wornhoff, Assistant Provost, Institutional Effectiveness & Research

Allie Michael, Director, Institutional Effectiveness and Assessment

3:00pm-3:30pm

Concluding Session (Location)

External Reviewer leads a summary review discussion of the visit using the THEC rubric.

Available Program Faculty

Name, Department Chair, Department Name

Name, Dean, College Name

Senior Vice Provost and Associate Vice President for Academic Affairs

Amanda Wornhoff, Assistant Provost, Institutional Effectiveness & Research

Allie Michael, Director, Institutional Effectiveness and Assessment

Note: Faculty, student, and community partners, alumni, and other stakeholders' meetings may be shifted and scheduled for different times. All other meetings should be held as scheduled. IEA will schedule the location and send invitations to the university administration discussion meeting.