**Instructions**

Please complete the following plan for the 2022-2023 fiscal year. Once the plan is completed, please email it to iea@apsu.edu by **February 21, 2022**. Academic and Student Support Services Units are **required** to create at least **two** (2) outcomes, which may be either Administrative Unit Outcomes or Student Learning Outcomes. These outcomes should be specific and measurable.

Units are required to assess at least two SLOs each fiscal year, but programs may assess more than two per year. For the purposes of this form, we are only asking that programs submit two SLOs for the review of your plan.

|  |
| --- |
| **Department/Unit Information** |
| Department/Unit Name *(example: History)*:  |
| **Assessment Coordinator (person in your unit responsible for managing IE assessment):** |
| Name: |
| Title: |
| Email:  |

|  |
| --- |
| **Program/Unit Mission Statement** |
|  |

|  |
| --- |
| **Program/Unit Outcomes (please list all outcomes)** |
| *List all active, unit-level outcomes for this program. Recommended: 2-6 unit-level outcomes*. *Outcomes may be SLOs or AUOs.* *SLOs are statements of the knowledge, skills, abilities, and/or values demonstrated by students upon completion of a degree, program, or experience. AUOs focus on improvement in the working of a unit specific to the Strategic Plan or University Mission, apart from student learning. They can involve things like quality of a process or service, satisfaction or participation. Suggested length for each outcome: 1 sentence.*  |
| **Outcomes to be Measured in 2022-2023 Academic Year** |
| **Outcome #1** |
| **Outcome Type (SLO or AUO**): |
| *List the first outcome being measured in 2022-23 here.*   |
| **Assessment Measures for Outcome #1:*****Two assessment measures are required for each outcome. One measure must be direct. The second measure may be direct or indirect.*****Direct measures utilize actual student products or performances (exams, essays, reports, projects, oral performance) to assess as SLO****Indirect measures rely on students’ perceived or self-reported learning (surveys, reflections, self-assessments)** |

|  |  |
| --- | --- |
| **Assessment Measure #1 – Direct Measure*****Complete for SLOs ONLY:*** Type - *Choose the most appropriate description of your assessment type from the drop-down list.*  | ***Complete for AUOs ONLY:*** Method Category – *Select the method that most closely describes your assessment method from the drop-down list*.  |

|  |
| --- |
| Description – *For AUOs: Clearly describe the data you will be collecting. Describe the plan to analyze the data, including whether you plan to assess all data or a sample. The assessment method should clearly match the outcome. For SLOs: Who will be assessed? What instrument (test, project, etc.) will be used? How will it be evaluated? When, where and how will you collect the data? The assessment method should clearly match the outcome desired. Suggested length: 1 paragraph.*  |
| **Achievement Target:***What are the specific criteria for success? How will you know when the outcome has been achieved?*  |
| Have you implemented any changes based on previous assessment results that you expect could impact results for this outcome in 2022-2023? Yes/NoPlease briefly explain.  |

|  |
| --- |
| **Outcome #1 Continued** |
| **Assessment Measure #2 – May be direct or indirect*****Complete for SLOs ONLY:*** Type - *Choose the most appropriate description of your assessment type from the drop-down list.*  | ***Complete for AUOs ONLY:*** Method Category – *Select the method that most closely describes your assessment method from the drop-down list*.  |

|  |
| --- |
| Description – *For AUOs: Clearly describe the data you will be collecting. Describe the plan to analyze the data, including whether you plan to assess all data or a sample. The assessment method should clearly match the outcome. For SLOs: Who will be assessed? What instrument (test, project, etc.) will be used? How will it be evaluated? When, where and how will you collect the data? The assessment method should clearly match the outcome desired. Suggested length: 1 paragraph.*  |
| **Achievement Target:***What performance level do you expect on this measure to indicate satisfactory achievement of this outcome?* |
| Have you implemented any changes based on previous assessment results that you expect could impact results for this outcome in 2022-2023? Yes/NoPlease briefly explain.  |

|  |
| --- |
| **Outcomes to be Measured in 2022-2023 Academic Year** |
| **Outcome #2** |
| **Outcome Type (SLO or AUO**): |
| *List the second outcome being measured in 2022-23 here.*   |
| **Assessment Measures for Outcome #2:*****Two assessment measures are required for each outcome. One measure must be direct. The second measure may be direct or indirect.*****Direct measures utilize actual student products or performances (exams, essays, reports, projects, oral performance) to assess as SLO****Indirect measures rely on students’ perceived or self-reported learning (surveys, reflections, self-assessments)** |

|  |  |
| --- | --- |
| **Assessment Measure #1 – Direct Measure*****Complete for SLOs ONLY:*** Type - *Choose the most appropriate description of your assessment type from the drop-down list.*  | ***Complete for AUOs ONLY:*** Method Category – *Select the method that most closely describes your assessment method from the drop-down list*.  |

|  |
| --- |
| Description – *For AUOs: Clearly describe the data you will be collecting. Describe the plan to analyze the data, including whether you plan to assess all data or a sample. The assessment method should clearly match the outcome. For SLOs: Who will be assessed? What instrument (test, project, etc.) will be used? How will it be evaluated? When, where and how will you collect the data? The assessment method should clearly match the outcome desired. Suggested length: 1 paragraph.*  |
| **Achievement Target:***What are the specific criteria for success? How will you know when the outcome has been achieved?*  |
| Have you implemented any changes based on previous assessment results that you expect could impact results for this outcome in 2022-2023? Yes/NoPlease briefly explain.  |

|  |
| --- |
| **Outcome #2 Continued** |
| **Assessment Measure #2 – May be direct or indirect*****Complete for SLOs ONLY:*** Type - *Choose the most appropriate description of your assessment type from the drop-down list.*  | ***Complete for AUOs ONLY:*** Method Category – *Select the method that most closely describes your assessment method from the drop-down list*.  |

|  |
| --- |
| Description – *For AUOs: Clearly describe the data you will be collecting. Describe the plan to analyze the data, including whether you plan to assess all data or a sample. The assessment method should clearly match the outcome. For SLOs: Who will be assessed? What instrument (test, project, etc.) will be used? How will it be evaluated? When, where and how will you collect the data? The assessment method should clearly match the outcome desired. Suggested length: 1 paragraph.*  |
| **Achievement Target:***What performance level do you expect on this measure to indicate satisfactory achievement of this outcome?* |
| Have you implemented any changes based on previous assessment results that you expect could impact results for this outcome in 2022-2023? Yes/NoPlease briefly explain.  |

***Assessment tools related to the measure (e.g., survey questions, rubric, focus group questions, documentation materials, etc.), if available, may be submitted with this plan. These tools, while not required, are helpful to the review team.***