Technology Use Agreement for Emeritus Faculty, Professionals, and Administrators

This agreement outlines the terms and conditions for the use of APSU-owned computers, software, and technology resources by emeritus faculty, professionals, and administrators conducting research not funded by grants or performing voluntary work for the university. All work must be approved by the Provost or a divisional Vice President.

Emeritus Information & Agreements

Name: _____

Email: _____

Phone: _____

☐ I agree to return all APSU-owned equipment at the conclusion of the work.

☐ I agree to complete APSU's annual security training.

☐ I agree that all devices used for university-related work will meet APSU's security requirements.

☐ I acknowledge responsibility for compliance with APSU IT policies and procedures.

Emeritus Signature: _____ Date: _____

Dean/Department Head Approval

Dean/Department Head: _____

Sponsoring College/Department: _____

FOAP (Fund, Organization, Account, Program): _____

End Date of Agreement: _____

☐ I acknowledge that any new computers or equipment must be purchased by the sponsoring college or department.

☐ If retaining existing APSU-owned equipment, the department will purchase a replacement to maintain the IT Employee Equipment Replacement rotation.

☐ All software used will be appropriately licensed and paid for annually by the sponsoring department.

Dean/Department Head Signature: _____ Date: _____

Sponsorship Approval

Approved by (Provost or Vice President): _____

Provost/Vice President Signature: _____ Date: _____