

Kleinhans, Kelly A.

From: OBrien Jasmine
Sent: Monday, August 30, 2021 2:44 PM
To: Kleinhans, Kelly A.; Brooks, Chad
Subject: RE: MSLP Handbook

Kelly,

Thank you so much for sharing your handbook with me. I have reviewed the information and it aligns with the current practices for establishing a handbook at APSU.

Thank you,

Jasmine O'Brien

Curriculum Coordinator

Austin Peay State University
Academic Affairs
Browning Room 134A
P.O. Box 4505
Clarksville, TN 37044
931-221-6243
obrienjr@apsu.edu

From: Kleinhans, Kelly A. <kleinhansk@apsu.edu>
Sent: Friday, August 27, 2021 9:05 PM
To: OBrien Jasmine <obrienjr@apsu.edu>; Brooks, Chad <brooksc@apsu.edu>
Subject: RE: MSLP Handbook

Hi,
All the content is included. I have TOC included but it will need a final format.
Thank you for your time and feedback.
Kelly

From: OBrien Jasmine
Sent: Thursday, August 26, 2021 1:38 PM
To: Kleinhans, Kelly A. <kleinhansk@apsu.edu>; Brooks, Chad <brooksc@apsu.edu>
Subject: RE: MSLP Handbook

We would really want to see like a final version. I would have time to review it on Monday I believe and could get it back to you asap then.

From: Kleinhans, Kelly A. <kleinhansk@apsu.edu>
Sent: Thursday, August 26, 2021 1:30 PM
To: Brooks, Chad <brooksc@apsu.edu>
Cc: OBrien Jasmine <obrienjr@apsu.edu>
Subject: RE: MSLP Handbook

Since it is so last minute (again sorry) do you want the draft today? ...or the revised tomorrow?
(MSLP faculty have till tomorrow am to discuss revisions/edits).

From: Brooks, Chad
Sent: Thursday, August 26, 2021 1:27 PM
To: Kleinhans, Kelly A. <kleinhansk@apsu.edu>
Cc: OBrien Jasmine <obrienjr@apsu.edu>
Subject: RE: MSLP Handbook

Yeah, please let Jasmine and I see it please. :)

Chad Brooks, Ph.D.
Associate Provost for Research
Dean, College of Graduate Studies

Professor, Department of Biology
Austin Peay State University
P.O. Box 4458
Clarksville, TN 37044
Building: McReynolds
Room: 119C
Phone: 931-221-7415
Fax: 931-221-7641
Email: brooksc@apsu.edu



"I'm not afraid of failure. I'm afraid of succeeding at
things that don't matter." – William Carey, 1761-1834

From: Kleinhans, Kelly A.
Sent: Thursday, August 26, 2021 1:11 PM
To: Brooks, Chad <brooksc@apsu.edu>
Subject: MSLP Handbook

Good Afternoon,

This is a last minute ask- and my fault.

I am finishing final revisions on the MSLP Student Handbook to post on the MSLP Evidence Web Page for the CAA site visit.

I just let Tim L. know that I would have it to him by tomorrow afternoon, and he said I needed to check with you. He thought you and/or Jasmine were reviewing program handbooks.

Do you need to see this for review before I post? Not a problem if you do. But I do have to post by Sept 2cnd.

Sorry- Kelly Kleinhans