

GRADUATE FRESH START APPLICATION

The purpose of **GRADUATE FRESH START** is to allow a graduate student to progress toward degree completion while meeting all the educational requirements of a graduate program. The student may petition the Graduate Coordinator or Department Chair to exclude prior graduate credits from **other** graduate programs; these other programs may not be concentrations within the same degree. Please review the following regulations for using Graduate Fresh Start:

- Once these changes are processed, the outcomes are final and immutable.
- FRESH START cannot be used to remove credits from conferred degrees.
- Graduate academic transcripts will reflect all graduate credit and all grades earned.
- Federal guidelines that govern satisfactory progress to a degree as it relates to financial aid will be enforced for all graduate credit earned. It is the student's responsibility to understand the regulations regarding financial aid and to seek appropriate input from the Office of Financial Aid.

This form should be completed and signed by the student and Graduate Coordinator, then scanned and emailed to gradstudies@apsu.edu for approval from the Dean of the College of Graduate Studies. Once approved, Graduate Studies will forward the document to the Registrar's Office for processing.

Student Information			
Name		Original Program of Study	
Banner ID		New Program of Study	
APSU Email		Name of Graduate Coordinator or Department Chair	

Course(s) to Exclude from GPA Calculations						
Subject & Number	Course Name	Institution Where Course was Taken	Credits	Grade Received	Semester	Year

I, _____, hereby acknowledge the consequences of excluding these courses and accept responsibility for this action. I recognize that the changes listed herein are final and immutable.

Signature of Student

Date

Signature of Graduate Coordinator or Dept. Chair

Date

Signature Dean of the College of Graduate Studies

Date