

APSU Mentor Principal Form

You are being asked to complete this for an applicant to Austin Peay State University Masters in Educational Leadership. This form is a required component of the application process and is in lieu of a written letter of recommendation. We are looking for transparent feedback about this student's readiness to engage in school leadership and your willingness to serve as a Mentor Principal during the year of this program. Thank you for your time. Please fill it out as a pdf or print and write in your responses. It will be returned to gradadmissions@apsu.edu upon your completion.

1. Name of the student you are recommending for a Masters in Educational Leadership at APSU.

2. Your name and position (school and role)

3. Your contact information (phone, email, and mailing address).

4. What is your relationship to the student?

☐ Current principal

☐ Other: _____

5. How long have you worked with this applicant such that you observed or supervised his/her work?

6. What position has this applicant held under your supervision?

7. Can you think of anyone else who would be important to contact before making an admissions decision about this applicant? If so, please share the name and contact information.

8. Dispositional Questions: Please rate this applicant as accurately as possible to assist us in planning for programming support.

	Advanced: Ready to Lead	Proficient	Potential Exhibited	Approaching	Will Require Support	Not Able to Assess
Exhibits maturity						
Demonstrates initiative						
Uses professional judgment						
Values diversity and inclusion						
Receives critical feedback well						
Assumes responsibility willingly						
Follows instructions well						

Work product is high quality						
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	Advanced: Ready to Lead	Proficient	Potential Exhibited	Approaching	Will Require Support	Not Able to Assess
Attitude is professional						
Strong time management skills						
Strong problem-solving skills						
Demonstrates a growth mindset						
Works well with others						
Demonstrates emotional composure						
Demonstrates dependability						

History of excellent attendance						
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	Advanced: Ready to Lead	Proficient	Potential Exhibited	Approaching	Will Require Support	Not Able to Assess
Evidence of excellent communication skills						
Evidence of excellent organizational ability						
Demonstrates sensitivity/ empathy toward others						
Demonstrates excellent listening skills						
Actively uses data in making decisions						
Work evaluations demonstrate excellence in current position						

Demonstrates perseverance and resilience under pressure.						
Willing to ask for help /self-advocate						

9. Considering your knowledge of this applicant and others you have worked with, please rate his/her readiness to be successful in an accelerated educational leadership program.

- ☐ Demonstrates a readiness and ability to be successful.
- ☐ May need additional support or coaching to find success.
- ☐ May not be prepared to engage successfully at this time.

10. Would you consider employing this applicant upon graduation for a school leadership position based upon your knowledge and supervision of him/her?

- ☐ Yes, I likely would
- ☐ Possibly, based upon success in the program
- ☐ Probably not, but he/she should/could find an appropriate leadership role in another area
- ☐ Probably not
- ☐ Other: _____

11. Describe how this applicant is encouraged and is his/her best in learning.

12. Describe the top 1-2 areas that this applicant can grow to be best prepared to engage in educational leadership.

13. Are there any concerns you would like to share or would you like a phone call to discuss this applicant further?

14. If selected as an APSU AAPN student for the upcoming school year, are you willing to support this student by acting as a Mentor Principal? This entails meeting with him/her monthly to answer questions, providing access to information and opportunities within the school for this applicant to participate in job-embedded learning, and communicating with APSU about the progress of this applicant.

- ☐ Yes
- ☐ No
- ☐ Maybe

15. Do you have any additional comments?