

University Curriculum Committee
February 12, 2018 Meeting
UC Iris Room
2:30 p.m.

Meeting Minutes

Provost Gandy was unable to attend and the meeting was chaired by Dr. Chad Brooks.

CALLING OF THE ROLL

ANNOUNCEMENTS

No announcements were made

NEW BUSINESS

Academic Affairs

1. Teacher Education Council Constitution- for informational purposes only (*Requires final approval by the Provost*)

Motion passed unanimously

2. Rescheduling the May 14 meeting due to the end of term being May 4
 - Members discussed the impact of changing the date due to Spring grades due at 3pm on Monday, May 7. The committee agreed to meet at 9:00am on Monday, May 7.

Department of Extended and Distance Education

3. New Course (*Requires final approval by the Provost*)
 - INTS 440X- for tracking and reporting of exchange students
 - Dr. Marissa Chandler proposed the establishment of a new course for outbound APSU exchange students. Non-credit course solely for tracking purposes.
 - One committee member asked if the Provost wanted to stop using letters in the course numbers. The Provost may move to remove letters in the future, but for now this letter is needed to help track high impact practices and report to TBR.
 - One committee member asked if this proposal would encounter the same issue as the letter "I" for zero credit Internship course that Faculty Senate did not support last year. Faculty Senate had not supported the "I" last year because a non-academic unit was initiating the course proposal, a course that would appear on the transcript.
 - A committee member asked if the proposal had been discussed with Faculty Senate.
 - There was discussion about whether this proposal is really needed since academic departments already complete paperwork to help exchange students by reviewing the international institution's courses.

- One committee member asked why APSU is still submitting reports to TBR. An ex officio member explained that the FOCUS Act required universities to continue to participate in student success initiatives.
- One committee member recommended that this agenda item be tabled for a month.
- Dr. Marissa Chandler explained that it would be helpful to include Dr. Ashlee Spearman in the conversation.

Motion tabled until the next meeting

College of Graduate Studies

4. New Policy (*Requires final approval by the Board of Trustees*)
 - Non-APSU Employed Members on Thesis and Dissertation Committee Regulations
 - Dr. Brooks clarified that students would not be forced to pay for the travel expenses of a non-APSU employed member of the dissertation committee.

Motion passes unanimously

5. Policy Revision (*Requires final approval by the Board of Trustees*)
 - Graduate In-Progress Grade Regulation
 - Dr. Brooks explained that the proposal aims to clarify the regulation and institute a time limit of six years.
 - A committee member asked if this proposal will “grandfather” in to students who already have an IP grade. Dr. Brooks said that students who have currently have an IP grade for six or more years will receive a notification allowing them one year from the date of notification to complete the coursework or the grade will convert to a grade of F.

Motion passes unanimously

College of Arts and Letters

Department of Language and Literature

6. New Course (*Requires final approval by the Provost*)
 - a. ENGL 460K History of Film
 - Dr. Mercy Cannon explained the proposal.
 - The committee noted that this proposal includes a letter in the number (K). No decision has been made about the future of letters in the number of courses.
 - The prerequisite for this new course is ENGL 2030, but the number has changed. The committee discussed whether the Registrar or Curriculum Coordinator will automatically change the number of the prerequisite course.

Motion passes (8 for, 1 against)

Department of History and Philosophy

7. Program Modification- Adding concentrations to the Bachelor of Science degree designation
(Requires final approval by the President)

- Philosophical Studies
- Religious Studies

Dr. Sutt explained that these proposals represent the conversion of specializations to concentrations.

Motion passes unanimously

8. Course Revisions: Modification of Course Number (Requires final approval by the Provost)

Old Information

New Information

- | | |
|---|--------------------------------------|
| a. HIST 3840 Modern Russian History | HIST 4077 Modern Russian History |
| b. HIST 340X Topics in Medieval History | HIST 460X Topics in Medieval History |

Dr. Sutt presented the proposal.

Dr. Brooks noted that we need to be clear in the future about the meaning of “X” in the course number (such as Exchange).

One committee member recommended that the History faculty consider creating a special topics course that is repeatable. Another committee member mentioned that the Registrar can put the topic of the course “on the books” for that specific semester and the topic will appear on the transcript.

Motion passes unanimously

Department of Music

9. Course Revisions: Modification of course name and description (Requires final approval by the Provost)

Old Information

New Information

- | | |
|----------------------------|------------------------------------|
| a. MUS 5070 Music Analysis | MUS 5070 Graduate Music Analysis 2 |
|----------------------------|------------------------------------|

Proposal was presented by Dr. Kristen Sienkiewicz.

Motion passes unanimously

10. Course Revision: Modification of Course description (Requires final approval by the Provost)

- b. MUS 5630 Marching Band
- c. MUS 5690 Chamber Ensemble
- d. MUS 5712 String Quartet
- e. MUS 5713 Trio
- f. MUS 5714 Flute Choir

- g. MUS 5715 Woodwind Quintet
- h. MUS 5716 Double Reed Ensemble
- i. MUS 5717 Saxophone Ensemble
- j. MUS 5718 Woodwind Trio
- k. MUS 5719 Trumpet Ensemble
- l. MUS 5720 Brass Choir
- m. MUS 5721 Brass Quintet
- n. MUS 5723 Trombone Choir
- o. MUS 5724 Horn Choir
- p. MUS 5730 Jazz Band
- q. MUS 5760 Clarinet Choir
- r. MUS 5780 Percussion Ensemble
- s. MUS 5790 Guitar Ensemble

Proposal was presented by Dr. Kristen Sienkiewicz. Courses already exist. The proposal provides updated student learning outcomes and distinction between undergraduate and graduate level course.

Motion passes unanimously

College of Behavioral and Health Sciences

Department of Criminal Justice

11. New Course (*Requires final approval by the Provost*)

- CRJ 2020 Research Methods in Criminal Justice
- CRJ 4300 Advanced Criminology

Dr. Culhane presented the new courses that will become a part of the modified program (which will be presented at the next University Curriculum Committee meeting).

One committee member asked why the required course is not being offered at the junior level so that it can count towards the upper division course requirement. Dr. Culhane explained that it is a better fit at the sophomore level, based on his previous experience.

A committee member asked about rigor of a research course at the sophomore level. Dr. Culhane explained that students will participate in CITI training, write research proposals and analysis, interpretation, not statistical research.

A committee member asked if the course could fit in other departments' curriculum? Yes.

A committee members asked whether the research course could be substituted for an upper division course in another program. Yes, but it would not count toward the university's upper division credit hour requirement.

Motion passes unanimously

12. Course Delete (*Requires final approval by the Provost*)

- CRJ 3505 Report Writing and Interviewing Technology

Dr. Culhane explained that the course has never been taught.

Motion passes unanimously

13. Course Revision- Modification of Name, Number, Description and Topics covered change (*Requires Final Approval by the Provost*)

Old Information	New Information
• CRJ 3040 International Law	CRJ 4140 Homeland Security Law

The chair mentioned that this appears to be an increase in rigor and title change.

Dr. Culhane explained that a small section of the deleted CRJ 3040 course will become a part of this new CRJ 4140 course. The rigor of the course will be increased and could potentially be cross-listed with a graduate course.

A committee member asked how the curriculum change takes into account the laws of other countries or if the revised course is going to focus on homeland security. Dr. Culhane explained that the course would still cover some components of international law.

Motion passes unanimously

Department of Leadership and Organizational Administration

14. Creation of Accelerated Master's Pathway (AMP) (*Requires final approval by Provost*)

- Accelerated Master's Pathway Leadership

Dr. Katherine Woods explained that this proposal would allow qualified undergraduate students to take a limited number of graduate courses.

Motion passes (8 for, 1 against)

Department of Political Science and Public Management

15. Program Modification: Changes in Curriculum requirements and terminating the minor requirement for the major (*Requires final approval by the Provost*)

- BS Political Science
- BS Public Management

This agenda item was tabled until the committee voted on #17 below.

Dr. Kenny explained that 15a includes adding the new courses approved below in #17.

15b – Dr. Kenney reminded the committee that Provost Gandy previously recommended the tabling of this item at the last committee meeting. Since that time, Dr. Kenney was able to talk to the department faculty and they supported the idea.

Motion passes

16. Course Delete (*Requires final approval by the Provost*)

- a. PM 3710 Evaluation and Effectiveness
- b. PM 4100 Normative Theory and Public Management
- c. PM 451B Selected Topics in Public Management
- d. PM 451C Selected Topics in Public Management
- e. PM 4810 Professional Seminar in Public Management
- f. PM 5400 Public Planning

Dr. Kenney explained that the department would like to delete these courses.

Motion passes unanimously

17. New Course (*Requires final approval by the Provost*)

- a. POLS 2000 Introduction to Politics
- b. POLS 2005 Legal Research and Writing

17a. Dr. Kenney asked that Item #17 be considered first before considering #15. POLS 2000 is a new course. If approved, it will be required of the political science major and minor.

A committee member asked if this proposal increases the number of hours to complete the major. Dr. Kenney said yes, but that later the committee will review a proposal to eliminate the minor as a requirement.

Motion passes unanimously

17b. Dr. Kenney presented POLS 2005 integrates legal research and writing and provides for increased course rigor. In addition, the course will move at a faster pace. The course could become a part of a pre-law minor that will be proposed at a future committee meeting.

Motion passes unanimously

College of Science Technology Engineering and Mathematics

Department of Computer Science and Information Technology

18. Course Delete (*Requires final approval by the Provost*)

- a. CSCI 3320 Systems Analysis and Design

Jasmine O'Brien presented this proposal on behalf of Dr. Bruce Myers. This proposal is aimed at eliminating the old course number. The Registrar asked if students who completed the old number could use that old course toward the current program requirements. Dr. Myers confirmed the old course number could not be utilized for the new course number.

Motion passes unanimously

Department of Geosciences

19. Course Delete (*Requires final approval by the Provost*)

- a. GEOG 1040/1041 Environmental Sciences and Lab
- b. GEOG 3960 Urban Environment
- c. GEOG 3970 Rural Development
- d. GEOG 3980 Economic Geography
- e. GEOG 4270/4271 Surface Water Hydrology and Lab

Dr. Jack Deibert presented the proposals and recommended combining items #19, #20, and #21. He indicated that the five courses above should be eliminated because three concentrations are being rolled into one, and these courses are not needed.

Motion passes unanimously

20. Program Modification- Concentration Termination (*Requires final approval by the President*)

- a. BS Geosciences with Concentration in Global Environment and Development
Concentration
- b. BS in Geosciences with Concentration in Geographic Information Systems concentration

Dr. Jack Deibert explained that the curriculum in the above two concentrations are being rolled together.

One committee member asked if GIS is a popular major. Dr. Deibert explained that it's a well-paying field but hard to get students to enroll in the major. It is a rigorous major that includes computer programming.

A committee member asked if GIS could be added to the name of the Geography title.

Dr. Ridenour explained that all three of the concentrations should fall under Geography. A committee member asked if other institutions in TN offer a GIS degree. Dr. Deibert and Dr. Wright indicated that students can still complete GIS courses but will need to explain in their cover letters to potential employers.

Dr. Ridenour explained that the courses being deleted are low-enrolled courses. A committee member indicated that with this action that APSU will not offer a concentration or BS major with the name of GIS.

Motion passes (8 for, 1 against)

21. Program Modification- Changing concentration name, bulletin description and Curriculum (*Requires final approval by the Provost*)

Old Information

- a. BS in Geosciences with concentration in Environmental Hazards
- New Information
- b. BS in Geosciences with concentration in Geography

Motion passes unanimously

Department of Mathematics

22. Creation of Accelerated Master's Pathways (AMP) *(Requires final approval by Provost)*

a. Accelerated Master's Pathway for Mathematics Majors

Dr. Raman Sahi explained that this is similar to the AMP approved earlier in the committee meeting. This APM will assist with graduate enrollment. There are strict requirements and rigor for this option.

A committee member stated that he will oppose all AMPs. The committee member indicated that the motivation seems to be financial and not pedagogical. The committee member stated that if our bright students can complete graduate coursework in their senior year, than perhaps we should examine the rigor of our graduate programs.

Motion passes (7 for, 2 against)

23. New Course proposal *(Requires final approval by the Provost)*

- a. MATH 4280 Actuarial Math II: Longer Term Actuarial Mathematics
- b. MATH 5180 Actuarial Math I: Short Term Actuarial Mathematics
- c. MATH 5280 Actuarial Math II: Long Term Actuarial Mathematics

Dr. Sahi explained that this will help students prepare for actuarial exams and could help the institution get grants. APSU would be the only university in TN to prepare students for the fourth and fifth level of the actuarial exams. This is a very prestigious program with a lot of enrollments. A student recently passed the exam.

A committee member asked if the MATH 4280 Actuarial Math II: Longer Term Actuarial Mathematics title is a typo. Dr. Sahi explained that it is a typo and should say Long Term, not Longer Term.

A committee member asked if duplicate course title permitted. Dr. Brooks indicated that this type of course duplication will be examined in the future, but for now it is acceptable to have duplicate course names for an undergraduate and graduate course, but not across more than one undergraduate course.

Motion passes unanimously

Next University Curriculum Committee Meeting

24. March 12, 2018

- a. Deadline to add proposals for March Meeting- February 28, 2018
- b. Agenda will be sent to the committee on March 5, 2018