

**Austin Peay State
University**

Emeritus Faculty, Professionals and Administrators

POLICIES

Issued: March 8, 2017

Responsible Official: Provost and Senior Vice President for Academic Affairs

Responsible Office: Office of Academic Affairs

Policy Statement

The university offers emeritus status to eligible [retired university employees](#) ~~faculty~~.

Purpose

This policy establishes the eligibility and privileges for emeritus faculty and [for professional and administrative personnel who also hold the rank of tenured faculty](#).

Procedures

Eligibility

~~All faculty and professional and administrative personnel having served the University sufficient length of time to qualify for State retirement benefits shall be eligible to become emeritus faculty upon retirement from Austin Peay State University.~~ [Austin Peay State University will honor select faculty members and professional and administrative personnel who also hold the rank of tenured faculty, upon retirement, with emeritus status. These individuals will be granted certain rights and privileges in recognition of their distinguished service to the University community and their ongoing potential for contributions to the intellectual and cultural life of the University.](#)

Appointment to emeritus status shall be [approved](#) by the ~~President~~ [Provost and Senior Vice President for Academic Affairs of the University](#) following appropriate consultation with University representatives.

[To be considered for emeritus status, candidate must have served the University for at least ten \(10\) years, and must have provided written notice of retirement to Human Resources prior to](#)

consideration. Candidates should have attained the rank of Professor, Associate Professor or Assistant Professor. Upon request from the faculty member or nomination from within the department, the department chair will convene the department's faculty to review the qualifications of the emeritus faculty candidate as presented in the candidate's CV and other supporting documentation. Candidates will be recommended for emeritus status by majority vote. Those recommended will have materials submitted for further recommendation by respective Deans and then sent to the Office of the Provost where the final decision will be made.

The title Emeritus will follow the faculty member's rank upon retirement, i.e., Professor of History, Emeritus.

Privileges

Emeritus faculty and administrators shall be entitled to certain privileges common to the University faculty that are within the power of the University to grant and that can be provided without imposing undue financial burden on the University. ~~a direct expenditure of State funds.~~ These privileges carry with them the same general responsibilities as for regular faculty and administrators.

Emeritus faculty and administrators, among other privileges, shall be entitled to maintain an ~~ID~~ University ID card, which shall identify the member as having emeritus status, and entitle the holder access to certain University facilities and services commonly available to faculty and shall include:

1. The Felix G. Woodward Library and its facilities and services.
2. Complimentary faculty parking ~~sticker~~.
3. Access to ~~Rights and responsibilities relative to ticket purchases for~~ University functions as provided by the Office of University Advancement.
4. ~~Gymnasium~~ Foy Recreation Center privileges common to faculty.
- ~~5.— Access to outdoor tennis courts when available.~~
- ~~6.5. Appropriate~~ Faculty discounts at the bookstore.
- ~~7.— The right to a web site in the university system.~~

~~8.6.~~ Access to an e-mail address in the university system.

~~9.— One central office for the use of emeritus faculty, furnished and supplied, and with computer and printer available.~~

~~10.— Access to selected mailings.~~

~~11.7.~~ Participation in convocation and commencement exercises.

~~12.8.~~ Existing season ticket holders at time of retirement receive two complimentary tickets to athletic events excluding club, suites, or other specialty seating. Emeriti may request the use of office or laboratory space. This is not a guaranteed privilege and is at the discretion of the college dean and/or University Provost. Emeriti may also apply, upon approval, for University grants, under the same rules as other faculty.

Revision Dates

APSU Policy 2:044 (previously 5:009) – Rev.: March 8, 2017

APSU Policy 2:044 – Rev.: August 6, 2015

APSU Policy 2:044 – Issued: January 13, 2003

Subject Areas:

Academic	Finance	General	Human Resources	Information Technology	Student Affairs
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Approved

President: signature on file