University Curriculum Committee, October 4, 2017:

In attendance: Chad Brooks, Tammy Delvendahl, Nicole Knickmeyer, Lisa Sullivan, Karen Sorensen, John Volker, Tim Leszczak, Fred Matthews, Corey Covington, Tony Morris, Telaina Wrigley, Tom Buttery, Prentice Chandler, and Jasmine O’Brien

1. The monthly meeting has been changed from the first Wednesday of each month to the Second Monday of each month, 2:30-4pm, in the Iris Room.

2. Policy 2:011—Constitution of the University Curriculum Committee
   --Minor changes to the policy were proposed to simplify the language, reduce the descriptions of the specific tasks of the committee.
   --Motion passed with the following friendly amendments:
     1. Removing the President as a committee member because elsewhere it says that the committee makes recommendations to the president.
     2. Removing the total number of committee members as redundant since there is a thorough description of how the committee is composed.
     3. The original language read that all members have the right to vote, but there are ex officio members, so the language was changed to exempt ex officio members from voting.

3. Military Science and Leadership proposed an Air Force ROTC agreement with Tennessee State University.
   --APSU offers Army ROTC, but not Air Force. Some APSU students have previously taken Air Force credits towards ROTC, and needed to do so through TSU.
   --The proposal is an articulation agreement in which students would be registered as APSU students, but take one class per semester at TSU towards the Air Force ROTC program.
   --The motion was whether or not to include the TSU courses in the APSU Bulletin as recommended:
     1. The contract with TSU stipulates that participating universities: “Include in appropriate publications announcement of the aerospace studies courses of Air Force ROTC available to its students.”
     2. The contractual language is interpreted as belonging in the bulletin.
     3. UCC was provided with a sample from Middle Tennessee State University’s bulletin, which clarifies that they are not classes taught by/at MTSU.
   --The motion to include language in the APSU bulletin stating that these classes are taught at TSU passed.

4. The Department of Computer Science and Information Technology proposed two
--Both intake forms were approved allowing the department to proceed writing and submitting their proposals.

5. The committee was surprised that intake forms for new degrees, concentrations, and certificates needed to go through all possible channels before they could be officially proposed.
--The committee felt that this was unnecessary and would slow down the process of developing new programs.
--The committee debated possible solutions to simplifying the process and timeline for intake forms.
--It was decided that it would be inappropriate to move for a change to procedure at a meeting that Dr. Gandy and Dr. Crosby could not attend (they were at SACS-COC meetings).