

TEACHER EDUCATION COUNCIL CONSTITUTION

2017-2018

CONSTITUTION OF THE TEACHER EDUCATION COUNCIL

OF

AUSTIN PEAY STATE UNIVERSITY

*Updated Fall 2017
Approved 10/8/17*

Article I: Purpose and Definition

The Teacher Education Council (TEC) shall exercise general oversight of all phases of the teacher education unit and its programs in the context of the existing academic governance structure. Its responsibilities include the development of policies and procedures related to state program approval and CAEP (Council for the Accreditation of Educator Preparation) accreditation; teacher candidate recruitment, selection, admission and retention; instruction (courses, programs and delivery); field experience and clinical practice, candidate and program evaluation; and certification. It is the designated unit of the University for all basic (initial licensure) programs and shares the responsibility for advanced programs with the Graduate Academic Council.

The Council acts upon all course and program proposals related to teacher education forwarded from department curriculum committees and makes appropriate recommendations. It may also initiate academic or curricular studies or recommendations for revision related to teacher education, and may challenge the assignment of instructors to teach or supervise for any service in the teacher education unit. Final authority to assign instructors will reside in the academic departments.

Its actions become recommendations to the University Curriculum Committee or the Graduate Academic Council. The Council may appeal certain decisions to the President.

Article II: Membership

Section 1. Membership by academic position is provided for the:

- Director, Teacher Education (Chair)
- Dean, College of Education
- Associate Dean, College of Education
- Department Chairs, College of Education (2)
Educational Specialties, Teaching and Learning
- Coordinator of Clinical Teaching Experiences or Master Clinician Representative
- Coordinators of Graduate Education, College of Education (4)
Areas: MAT, EdS, EdD, Academic Partnerships
- CAEP Coordinator
- Coordinator of Certification and Licensure
- Dean of the Graduate School (ex officio, non-voting)
- Vice President for Academic Affairs (ex officio, non-voting)

All of these members have voting rights, except for the ex officio members.

Section 2. A minimum of one member shall be appointed from each of the following academic areas or categories:

- College of Education (3)
 - Department of Teaching and Learning
 - Department of Educational Specialties
 - General Studies
- College of Behavioral and Health Sciences (2)
 - Psychology/Political Science
 - Health & Human Performance
- College of Arts and Letters (3)
 - Languages & Literature
 - Art; Music; Speech, Communication & Theatre
 - Social Science (History and Philosophy)
- College of STEM (2)
 - Natural Sciences
 - Mathematics
- LEA Teacher/Administrator (1)
 - Elementary
- LEA Teacher/Administrator (1)
 - Secondary
- Teacher Candidates (2)
 - Undergraduate
 - Graduate

Section 3. All members shall be appointed by Dean of the College of Education.

Section 4. Appointment shall include consideration of the following criteria to assure that a minimum fifty percent (50%) of the membership has K-12 experience and involvement in teacher education and public schools:

- a. continuous involvement, concern and interest in teacher education
- b. K-12 experience
- c. representative membership from disciplines with a major leading to teacher licensure, and
- d. relative enrollment numbers in available licensure programs.

Section 5. There shall be a maximum of 26 members, exclusive of ex officio members.

Article III: Terms of Office

Membership, as defined in Article II: Section 1, is permanent in terms of the functioning roles. Membership, as defined in Section 2, shall be for a three-year period for each position except for LEA Teachers/Administrators (Elementary and Secondary) and Students (undergraduate and graduate) who will serve one-year terms. Consecutive terms are permitted.

Article IV: Meetings and Quorum

Meetings shall be held at the call of the chairperson or upon the written request to the chairperson by at least five (5) members, or by the Council at a prior meeting. At least one (1) meeting shall be held each semester of the academic year.

A quorum shall be those persons present at a meeting called in accordance with the previous paragraph at which a majority of voting members are present. Notices shall be distributed to members by regular mail or e-mail at least three working days before the meeting.

Article V: Amendments

These policies and procedures may be amended by a vote of the majority of Council members at a meeting subsequent to the one at which a formal proposal to amend is accepted. Such amended policies become effective upon approval of the University Curriculum Committee.

Article VI: Committees

The Teacher Education Council chair shall appoint members to Ad Hoc committees as needed.

Article VII: Relationships With Other Councils

Section 1. Relation to the University Curriculum Committee. All proposals regarding undergraduate programs approved by the Teacher Education Council must be submitted to the University Curriculum Council for final approval before they progress to the President. The University Curriculum Council may not amend proposals but may return them to the Teacher Education Council with recommendations or suggestions for changes. In the event of an unresolved conflict, the Teacher Education Council, by a vote of the majority, may file a formal appeal with the President, who will resolve the issue.

Section 2. Relation to the Graduate Academic Council. All proposals regarding advanced (graduate) programs in teacher education will be submitted to the Teacher Education Council and then to the Graduate Academic Council for consideration. If both Councils approve the proposal, the Dean of the Graduate School will forward it to the University Curriculum Council. In the event a proposal is approved by the TEC and minor changes are recommended by the Graduate Academic Council, the Dean of the College of Education and the Dean of the Graduate School will attempt to resolve the dispute and resubmit it to the Graduate Academic Council before it goes to the University Curriculum Committee.

If substantive issues are raised, it will return to the Teacher Education Council with the recommendation from the Graduate Academic Council.

If the matter is not resolved at this point, the proposal will be sent to the University Curriculum Committee which will arbitrate the disagreement after both the Teacher Education Council and the Graduate Academic Council present their concerns.

Article VIII: Adoption

These policies and procedures shall become effective by a majority vote of the existing Teacher Education Council and additional approval by the University Curriculum Committee.

Approved by the University Curriculum Committee – 2/12/18

Approved by the Teacher Education Council – 10/8/17

Approved by the Council for Teacher Education – 10/14/09

Approved by the Council for Teacher Education – 12/10/08

Approved by the Council for Teacher Education - 01/10/07

Approved by the Council for Teacher Education—01/12/06

Approved by the Council for Teacher Education 11/14/02

Approved by the Council for Teacher Education 4/9/02

Approved by the Council for Teacher Education 11/19/97

Approved by the Council for Teacher Education 10/21/93

Approved by the Council for Teacher Education 11/08/88

Approved by President Robert O. Riggs 3/27/81

Approved by the University Assembly 2/26/81

Approved by Academic Council 2/5/81

Approved by Graduate and Research Council 2/3/81

Approved by Council for Teacher Education 1/27/81