

Eriksson College of Education

THE DEAN'S CHANGEMAKER MINI-GRANT Application

The purpose of the Dean's Changemaker Mini-Grant is to provide monetary resources and in-kind services to Eriksson College of Education faculty, staff, and students for events, workshop opportunities, and research conferences. The goal is to encourage awareness, innovation, and success by promoting efforts of recruitment and retention, curriculum, and/or professional learning for faculty, staff, and students in the Eriksson College of Education and across the university through collaboration and ingenuity.

APPLICANT ELIGIBILITY

Any Eriksson College of Education faculty or staff member may apply for this funding.

FUNDING GUIDELINES

- Programs, events, conferences, or workshops must meet the purpose of the Dean's Changemaker Mini-Grant as stated above.
- Requests for speakers must include biographical information and/or press release information and be approved prior to submission.
- Individual applications may request up to \$1,500 maximum after departmental travel funds, if applicable, have been exhausted.
- The deadline for submission is Friday, March 6, 2026.
- After the funding has been used, the College of Education asks that the recipients compose and provide a five-minute presentation or poster/video in April to share the impact of the grant. The presentation/poster should cover some, if not all, of the following items:
 - Project name
 - Collaborators/partners
 - Dates of event/project/etc.
 - Connection to APSU's strategic plan
 - Highlights of the project
 - Other information from the event, such as pictures, news items, social media posts, direct quotes from attendees, etc.

Eriksson College of Education

FUNDING RESTRICTIONS

Eligible Expenses:

- Research expenses and materials
- Conference attendance and travel
- Books
- Lodging for research or conferences
- Transportation (airline, bus) for conference travel
- Materials for on-campus events aligned with department/College/university goals

Ineligible Expenses:

- Activities violating state law or Austin Peay policies
- Programs targeting legally non-permissible populations
- General institutional programs not aligned with departmental program goals
- Gifts or recognition items
- Proselytizing events
- Closed/exclusive events
- Political endorsements
- Fundraising expenses
- Equipment purchases
- Wages, salaries, or honoraria (including payments to faculty/staff/students)
- Alcoholic beverages or alcohol-related promotions
- Payments to members of campus organizations for services rendered to their own organization



Eriksson College of Education

Additional restrictions may apply

APPLICATION PROCEDURES

Funding requests must be submitted by 4:30 p.m. on Friday, March 6, 2026, and must be submitted via email to your department chair, Dr. Philip Short or Dr. Bobette Bouton. Staff members can submit applications to Dr. John McConnell. The evaluator to whom the application was submitted will use a rubric (please see below) to determine whether the project meets funding guidelines.

Eriksson College of Education

PROJECT DETAILS (to be completed and submitted to by 4:30 p.m. on Friday, March 6, 2026):

Project Name		
Contact Information of Applicants		
Start Date of Project / event / etc.		
Project Description (please include any collaborating partners)		
Amount requested	Conference fee	
	Event materials (printing, etc.)	
	Speaker fee	
	Performer fee	
	Catering	
	Resources (e.g., books, guides, etc.)	
	Tickets (e.g., theater productions,	

Eriksson College of Education

	educational events, etc.)	
	Other (please explain)	

Please share more information here about the event/project/etc. you are requesting funds for that will help us determine the support needed:

Eriksson College of Education

MINI-GRANT APPLICATION SCORING RUBRIC

Criterion	Score	Feedback
It is clear that the project / event / etc. encourages awareness, innovation, and success	4 3 2 1 0	
There is a strong rationale and connection to the purpose of the Changemakers mini-grant	4 3 2 1 0	
A comprehensive plan to promote recruitment C retention, curriculum, and/or professional learning is evident	4 3 2 1 0	
The outcomes of the project / event / etc. aligns with the College of Education's mission and vision	4 3 2 1 0	
There is evidence of collaboration between faculty, staff, and/or students (or community partners)	4 3 2 1 0	

Eriksson College of Education

A detailed budget for the project / event / etc. is submitted and there is a clear alignment between the budget and meeting goals/outcomes described within application	4 3 2 1 0	
	TOTAL:	DECISION TO RECOMMEND: y n

NOTE: Use of race or ethnicity may not be considered in the awarding of funded scholarships or financial assistance, and specific consideration must be met prior to making scholarships or financial assistance awards based on sex.