

OVERLOAD REQUEST FORM

The maximum load for undergraduates is 18 hours for the Main Campus Fall or Spring semesters and 12 hours for the APSU Center at Fort Campbell Fall or Spring terms (or a combination of 18 hours at all colleges and universities including APSU Center at Fort Campbell); and a total of 14 hours for Summer (eight hours for either five-week session). Approval for a registration overload on the Main Campus and APSU Center at Fort Campbell (including a combination of both APSU/Fort Campbell classes) must be requested by submitting this completed form to the student's academic advisor and/or departmental chair and the dean of the college in which the major is housed (Career, Advisement and Testing Center for undeclared students). Please review the Graduate Bulletin for graduate policies and the University Bulletin for additional information.

Name _____ Student ID No. _____ Credit Hours Earned _____

Classification: FR ___ SO ___ JR ___ SR ___ Special ___ Graduate ___ Cumulative GPA _____

Major: _____ Major Advisor _____

I request permission to enroll for _____ hours during the _____ semester/term, 20 _____

CURRENT COURSE SCHEDULE

CRN Number	Dept	Course Number	Section Number	If Summer, Session #	Course Title	Credit Hours

ADDITIONAL COURSES

CRN Number	Dept	Course Number	Section Number	If Summer, Session #	Course Title	Credit Hours

Student should provide compelling reason(s) for requesting an overload.

Reason for Overload _____

Student Signature _____ Date _____

In order for the request for overload to be considered, the following steps must be completed.

1. Advisor and/or Dept Chair Signature _____ Date _____

2. Dean (in major) or designee Signature _____ Date _____