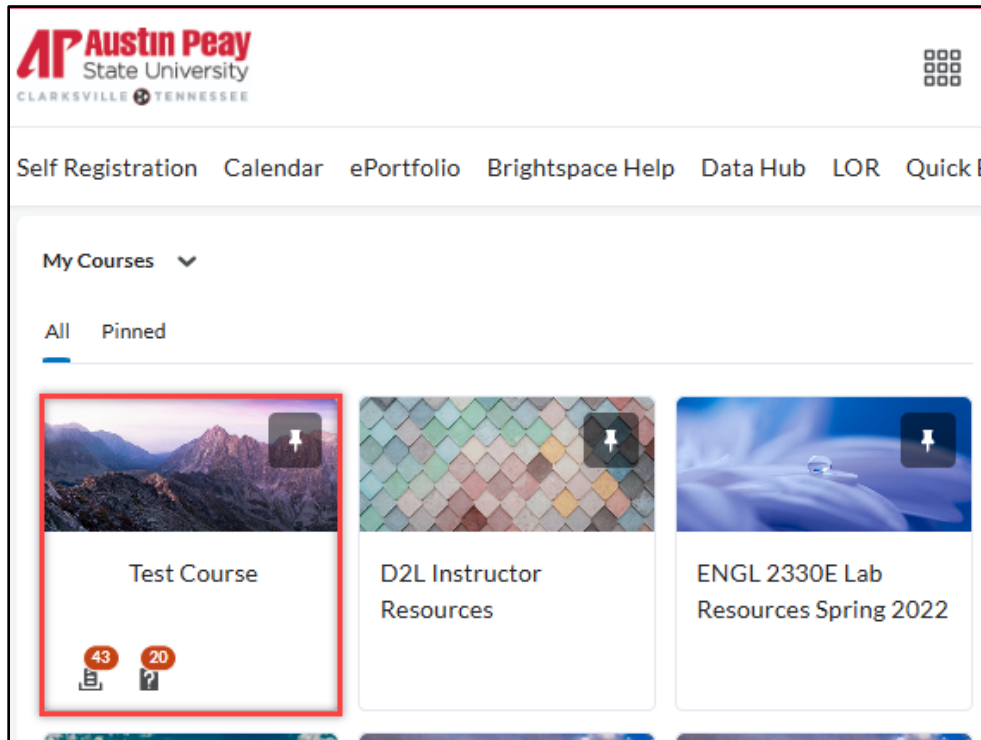


Distance Education

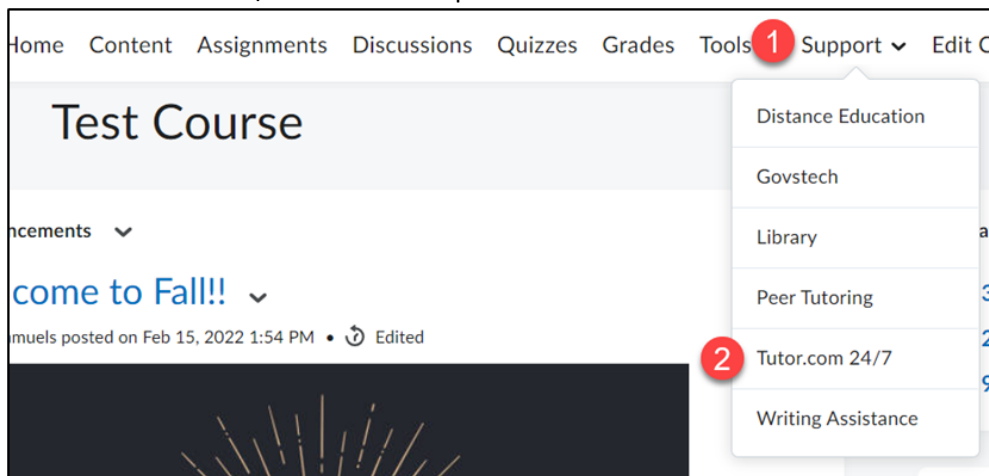
Accessing Tutor.com: Faculty Guide

These steps can be followed using a web browser on a computer or mobile device. The Tutor.com app will not work for APSU users because our institution uses single sign-on. You must access the service through your D2L course.

1. Log into D2L through [AP OneStop](#), or directly at elearn.apsu.edu.
2. From the D2L landing page, please select the course for which you are requesting tutoring services.

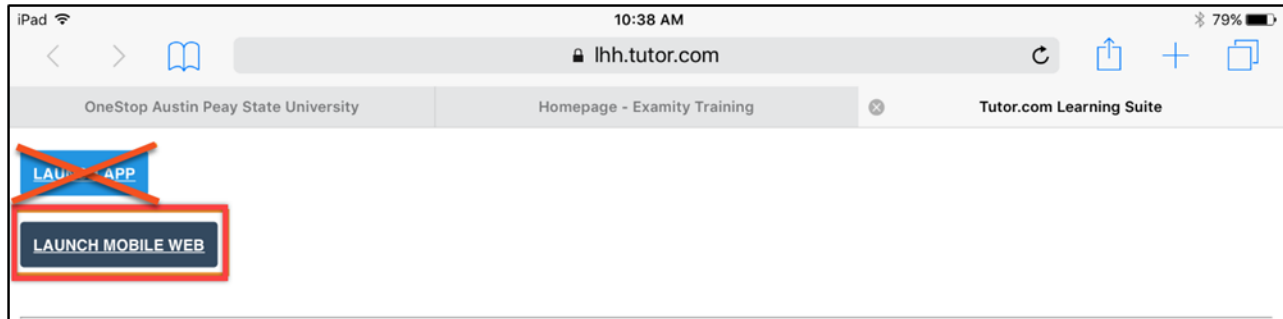


3. Once inside the course, select “Support” on the navigation bar.
4. Select “Tutor.com 24/7” from the drop-down list.

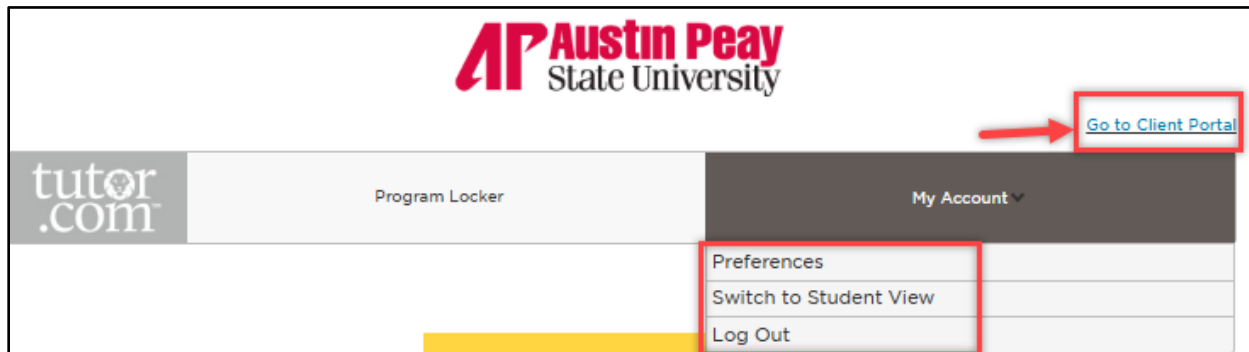


Distance Education

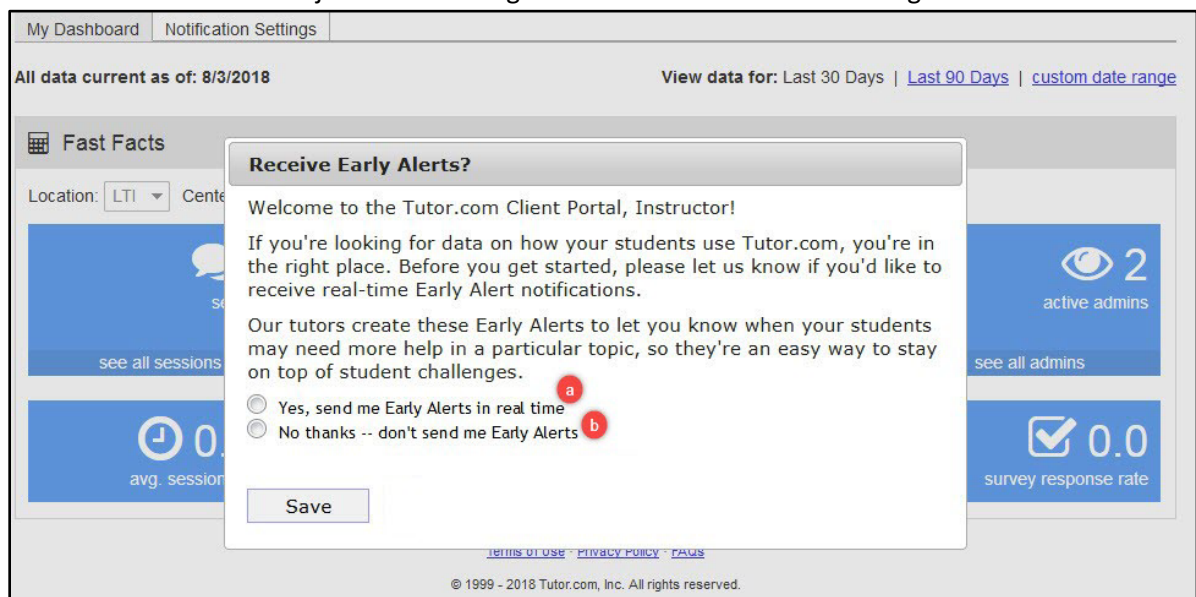
Mobile Users: If you are trying to access the online tutoring service on a mobile web browser, you will also be asked how you want to launch the service, select "LAUNCH MOBILE WEB." Do not use "LAUNCH APP."



5. On the Tutor.com landing page, you can set contact preferences for tutoring updates, switch to student view, or log out. To access faculty resources, click "Go to Client Portal."



6. If this is your first time accessing the client portal, you will be prompted to opt in or opt out of receiving early alerts for your students in this course. For more information on early alerts, please refer to the "Faculty How-To Guide PDF" on our [website](#).
 - a. Select "Yes" or "No thanks."
 - b. Select "Save." You can adjust these settings later under "Notification Settings."



Distance Education

7. In the faculty client portal, you have access to the Fast Facts Dashboard, where you can see the number of active students using the service and the total number of sessions, early alerts, and more for that course. Additionally, faculty have access to an on-demand reporting tool.

Client Portal









My Dashboard | On-Demand Reports

All data current as of: 12/16/2025 View data for: [Last 30 Days](#) | [Last 90 Days](#) | [custom date range](#)

Fast Facts

Location: All
Center Name: All
Course ID:

[Update](#)

 87 sessions see all sessions	 19 Early Alerts see all Early Alerts	 64 active students see all students	 2 active admins see all admins
 43.83 avg. session length	 4.32/5 avg. student rating	 94.1% recommend rate	 25.3% survey response rate



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Monday-Friday, 8:00 am-4:30 pm (Central)