

**Academic Agreement Responsibilities by Type**

Please refer to [APSU Policy 2:065 Academic Approval and Signatory Authority for Academic Agreements](#) for details regarding expectations and approvals.

<b>Type</b>	<b>Initiating Dept. (cultivator of relationship/daily oversight of agreement)</b>	<b>Lead Author of Agreement</b>	<b>Type of Routing</b>	<b>Highest Level of Approval</b>
Research Abroad	Academic Department	Associate Provost for Research	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
Study Abroad/ Exchange	Study Abroad and International Exchange	Study Abroad and International Exchange	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
Dual Enrollment agreements/ MOUs	Dual Enrollment	Dual Enrollment	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
2 + 2 Articulation Agreements with Community Colleges	<i>Depends</i>	Vice Provost for Enrollment and Student Achievement	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
Transfer Agreements with Universities in which APSU accepts transfers for specific program (like Fisk Univ)	Academic Department	College Dean	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
3 + 1 or 3 +3 Agreements where APSU students complete APSU Degree in Absentia after one year at another institution	Academic Department	College Dean	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
Collaborative/Cooperative Agreements (APSU partners with another institution to offer coursework – such as TN eCampus or MSW)	Academic Department	Academic Department	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	President
Joint Degrees*	Academic Department	Senior Vice Provost and AVPAA	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA

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Dual Degrees **	Academic Department	Senior Vice Provost and AVPAA	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	Provost/SVPAA
Outsourcing of Instruction to another entity/company	Academic Department	Academic Department	See Policy 2:065 section “Academic Agreements Requiring Provost/VPAA Approval”	President
Clinical Affiliation	Academic Department	Academic Department	See Policy 2:065 section “Affiliation, Clinical, Internship, and Practicum Agreements”	College Dean
Internship, Practicum and Teacher Ed Placement Agreements	Academic Department	Academic Department	See Policy 2:065 section “Affiliation, Clinical, Internship, and Practicum Agreements”	College Dean

\*Joint Degree – “a single program completion credential bearing the names, seals, and signatures of each of the two or more institutions awarding the degree to the student” (per SACSCOC)

\*\*Dual Degree – “separate program completion credentials each of which bears only the name, seal, and signature of the institution awarding the degree to the student” (per SACSCOC)

Note that APSU Policy 2:065 specifies some types of agreements that are governed by other policies or procedures, as stated below:

The following agreements are governed by other policies or procedures and are thus exempt from this policy:

- Grants and contracts subject to the Office of Sponsored Research (See [Policy 2:056 Grant Proposal, Application Preparation, and Award Policy](#))
- Procurement or purchase contracts for goods and services from outside vendors if the contract does not involve credit-bearing instruction, outsourcing of instruction, etc.
- Equipment, art or other property loan or transfer agreements
- Dual services agreements, outside employment for faculty, and other personnel contracts and agreements. (See [Policy 5:011 General Personnel Policy](#) and [Policy 5:014 Outside Employment and Extra Compensation](#))

Please also refer to [Policy 4:002 Delegation of Authority for Approval and Execution of Contracts and Agreements](#) regarding the authority to support the delegation of approval.