

APSU Calendar for Faculty Personnel Actions 2017-2018

Note that all actions are due by 4:30pm on the date specified. **Revised 01.18.2018 due to Weather-Related Closures**

	A	B	C	D	E
Row Number	ACTION	1 st Year Faculty Retention for Year 2	2 nd Year Faculty Retention for Year 3	3 rd Year Faculty and Subsequent Years Retention/Tenure	Promotion
1	Deadline for Written Statement of Intent*	To be submitted in the E-Dossier by the time that the E-Dossier is due	To be submitted in the E-Dossier by the time that the E-Dossier is due	To be submitted in the E-Dossier by the time that the E-Dossier is due	Fri 09/29/2017
2	Faculty Begin to Update E-Dossiers	Tues 8/1/17	Fri 6/16/17	Tues 8/1/17	Wed 10/04/2017
3	All E-dossiers Locked - Complete for Department and Chair Consideration	Mon 1/08/2018 (4:30 p.m.)	Fri 9/8/2017 (4:30 p.m.)	Mon 1/08/2018 (4:30 p.m.)	Mon 1/08/2018 (4:30 p.m.)
4	E-Dossiers Available for the Department Committees' Review	Fri 1/12/2018	Tues 9/12/2017	Mon 1/12/2018	Mon 1/12/2018
5	Deadline for Department Committees' Signed Written Reports Provided to the Candidates	Mon 1/22/2018 Wed 1/24/2018	Fri 9/22/2017	Fri 2/2/2018	Fri 2/2/2018
6	Deadline for Chairs' Signed Written Reports Provided to the Candidates	Thurs 1/25/2018 Fri 1/26/2018	Wed 9/27/2017	Wed 2/7/2018	Wed 2/7/2018
7	Deadline for Candidates to Appeal the Department-Level Recommendations	Wed 1/31/2018 Thurs 2/01/2018	Wed 10/4/2017	Wed 2/14/2018	Wed 2/14/2018
8	E-Dossiers Available for College Committees' Review	Fri 2/2/2018 Mon 2/5/2018	Fri 10/6/2017	Fri 2/16/2018	Fri 2/16/2018
9	Deadline for College Committees' Signed Written Reports Provided to the Candidates	Wed 2/14/2018	Fri 10/20/2017	Fri 3/2/2018 Spring Break 3/4/18 – 3/10/18	Fri 3/2/2018 Spring Break 3/4/18 – 3/10/18
10	Deadline for Deans' Signed Written Notifications to be Provided to Candidates	Tues 2/20/2018	Wed 10/25/2017	Thurs 3/15/2018	Thurs 3/15/2018
11	E-Dossiers Available for Provost Review	Wed 2/21/2018	Thurs 10/26/2017	Wed 3/21/2018	Wed 3/21/2018
12	Deadline for Candidates to Appeal the College Level Recommendations	Mon 2/26/2018	Wed 11/1/2017	Wed 3/21/2018	Wed 3/21/2018
13	E-Dossiers Available for the Tenure and Promotion Appeals Board Review	Tue 2/27/2018	Fri 11/3/2017	Thurs 3/22/2018	Thurs 3/22/2018
14	Deadline Tenure and Promotion Appeals Board's Recommendation regarding College Level Recommendation	Tue 3/13/2018	Thurs 11/9/2017	Fri 3/30/2018	Fri 3/30/2018
15	Deadline for Provost's Signed Written Recommendations Provided to the Candidates; E-Dossiers Available for President's Review	Fri 3/16/2018	Wed 11/15/2017	Thurs 4/5/2018	Thurs 4/5/2018
16	Deadline for Candidates to Appeal the Provost's Recommendations	Wed 3/21/2018	Tue 11/21/2017	Wed 4/11/2018	Wed 4/11/2018
17	Deadline for Tenure and Promotion Appeals Board's regarding Provost's Recommendations	Mon 3/26/2018	Fri 12/1/2017	Fri 4/20/2018	Fri 4/20/2018
18	Deadline for President to Notify Candidates of Actions	Fri 3/30/18	Thurs 12/7/2017	Fri 4/27/2018	Fri 4/27/2018

*Please see APSU 1:025 Policy on Academic Tenure and the accompanying Procedures and Guidelines document, as well as APSU 2:063 Policy on Academic Promotion for more information. These documents contain deadlines for unique circumstances, such as requesting to apply for tenure early and requesting to "stop the clock."

The University Tenure and Promotion Appeals Board is appointed by October 2, 2017.