

A dark grey arrow pointing to the right, containing the text "Faculty Training Session".

Faculty Training  
Session

A dark grey arrow pointing to the right, containing the text "Presented by: Office of Community Care & Standards".

Presented by:  
Office of  
Community Care  
& Standards

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**UNDERSTANDING ACADEMIC MISCONDUCT &  
STUDENT ABSENCES: FACULTY ROLES &  
PROCEDURES**





- ACADEMIC  
MISCONDUCT  
PROCEDURES AT  
APSU



- FACULTY ROLES &  
RESPONSIBILITIES



- BEST PRACTICES  
FOR CLASSROOM  
MANAGEMENT



- STUDENT  
ABSENCE  
NOTIFICATIONS



- RESOURCES FOR  
SUPPORT

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# SESSION OVERVIEW

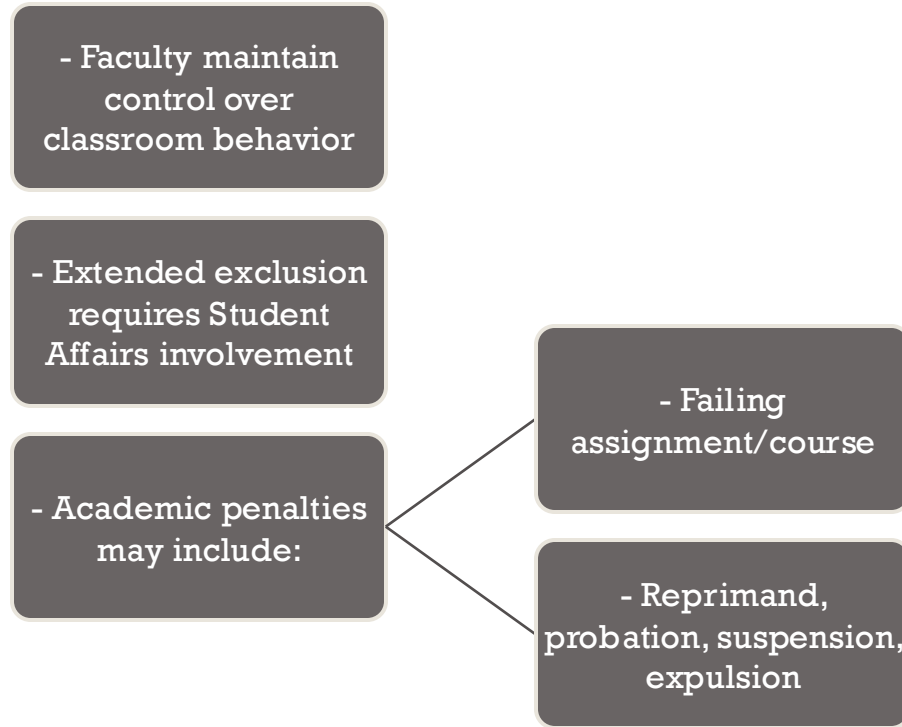


# ACADEMIC MISCONDUCT — DEFINITION

## What is Academic Misconduct?

- According to APSU's Student Handbook:
- Plagiarism
- Cheating or unauthorized aid
- Falsification of documents
- Collusion
- Applies to both direct and indirect involvement





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# FACULTY AUTHORITY IN THE CLASSROOM





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# FACULTY STEPS IN ACADEMIC MISCONDUCT



# APSU ACADEMIC MISCONDUCT PROCESS

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Misconduct Reported by Faculty

Case Reviewed by Community Care & Standards

Student Conduct Meeting or Hearing

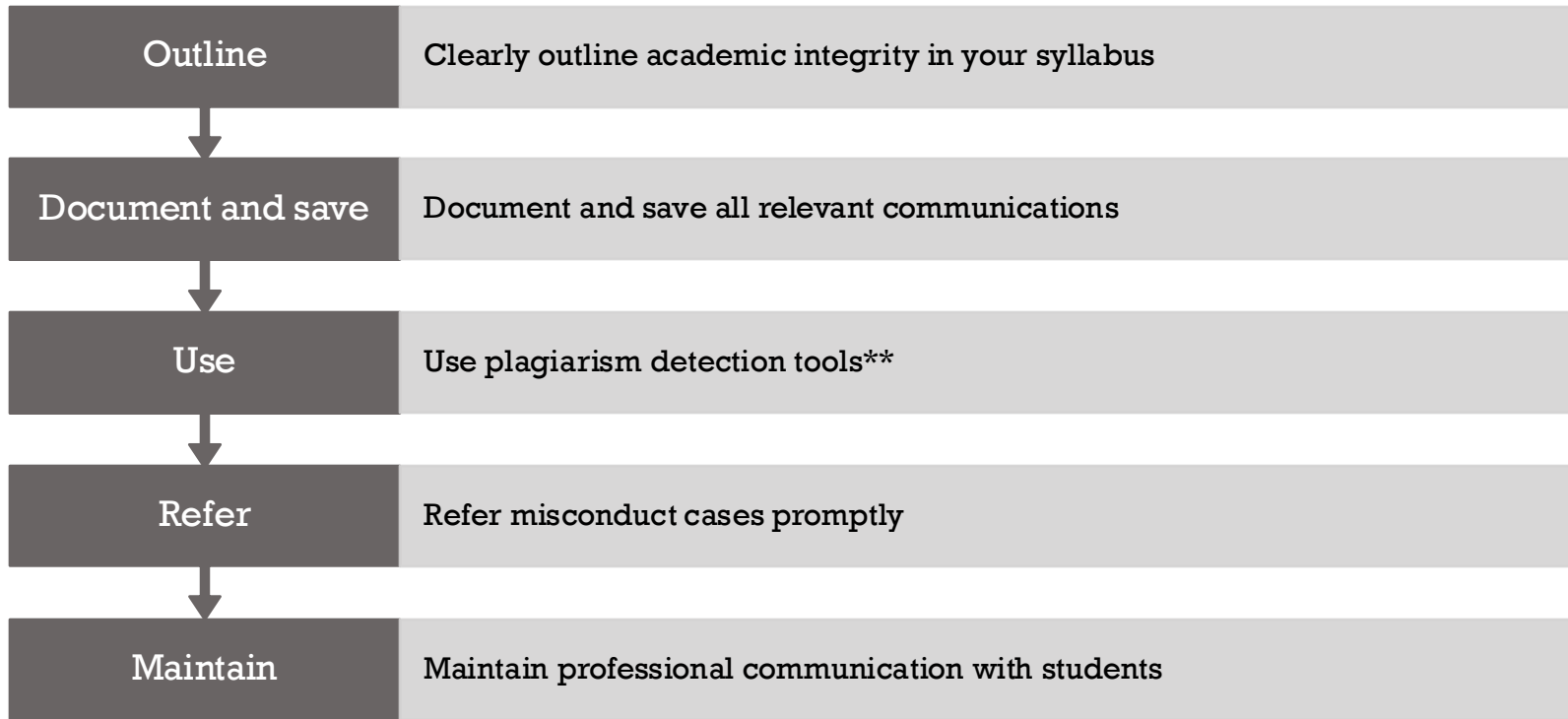
Outcome Letter Issued

Sanctions Assigned (if responsible)

Student Completes Sanctions

Appeals allowed for suspension/expulsion only





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# BEST PRACTICES FOR FACULTY





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## WHAT IF A STUDENT DISAGREES?





# UNDERSTANDING STUDENT ABSENCE NOTIFICATIONS

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Faculty set attendance policies in their syllabi

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Students must contact faculty about absences

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In emergencies (e.g., death, hospitalization):

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Central Student Affairs can notify faculty

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Faculty still set make-up work terms



When you receive  
an absence  
notification:

- It signals a concern, not an excuse

Student still  
responsible for  
follow-up

- Opportunity to offer academic support
- Collaborate with Care Team as needed

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# FACULTY NOTIFICATION SYSTEM



# RESOURCES FOR FACULTY

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**APSU Student Handbook**

<https://www.apsu.edu/handbook/student-code/academic-classroom-misconduct.php>



**Office of Community Care & Standards**



**Academic Grievance Procedures**



**Faculty Senate & Department Chairs**



# QUESTIONS & DISCUSSION

Let's talk:

- What concerns do you have?
- What scenarios have you encountered?
- How can we support you better?



**AP**  
**Austin Peay**  
State University  
CLARKSVILLE  TENNESSEE

**Community Care  
and Standards**

