



From Insight to Impact

Supporting APSU's Faculty





Honorlock Success Team



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How Honorlock's Live Pop-In™ Works

A remote proctor only **intervenes when necessary**, creating a less stressful testing experience that reduces anxiety.



90% less time spent reviewing with proctor-validated violations.

On average, only **4-5 sessions per 100 exams** require your attention.

How comfortable are you using Honorlock?

Please type a number between 1 - 5 in the chat. 1 being a beginner and 5 being an expert at using Honorlock





Best Practices

Exam Setup and Delivery

Building a Culture of Integrity Together

Fostering a culture of integrity is a **comprehensive effort** that extends beyond remote proctoring and other educational technologies.

**Institutional Policies
and Support**

**Faculty and Instructional
Practices**

**Student Engagement
and Buy-In**

Authentic Assessments



Set Clear Exam Expectations

Testing Area:

- Lighting in the room must be bright enough to show the test taker's face and the surrounding area in a clear and detailed manner.
- Test takers should be seated at a desk or table. Laying down in bed or elsewhere when taking the exam is not allowed.
- Test takers should clear their desk or table of all other materials (e.g., books, papers, notebooks, calculators, etc.)
- Test takers must show the work area as well as the entire room during the room scan.
- No visible writing on the desk or walls is permitted.
- All third-party programs and windows (websites, Excel, Word, etc.) on the testing computer must be closed before logging into the proctored test environment.
- Loud music, television, or other distractions playing in the background are prohibited.
- No other people or parties aside from the test taker is permitted near the testing environment, and all communication between the test taker and other people is prohibited.

Testing Behavior:

- Test takers must not leave the room during the testing period at any time or take the computer into another room without Honorlock's permission.
- No breaks will be permitted.
- Use of hats, hoodies, headsets, or earplugs is prohibited.
- Cell phone use is prohibited.
- The test taker's face must remain within view of the camera at all times.
- Honorlock will not add additional time for proctoring questions or technical issues encountered during the exam.





Set Clear Exam Expectations

Before Exam

- Have a valid photo ID ready.
- Use Google Chrome with the Honorlock extension installed.
- Test your webcam, mic, and internet before starting.
- Use only one monitor; close all other tabs and apps.
- Be properly dressed for the exam at all times.
- **Contact Honorlock live chat support for all issues.**

Testing Area

- Sit at a desk or table in a quiet, well-lit room.
- Keep your face and surroundings visible on camera.
- Clear your desk of all materials.
- Show your entire workspace during the room scan.
- No other people, pets, or distractions nearby.

During Exam

- Stay in view and in the same room for the entire test.
- No breaks, phones, smart devices, or external tools.
- No hats, hoodies, headsets, or earplugs.
- Do not use AI tools, chatbots, or unauthorized websites.
- Do not talk, read questions aloud, or record exam content.
- **Contact Honorlock live chat support for all issues.**





Recommendations

For Live Proctoring



Honorlock Desktop Application

Overview

The Honorlock app helps further secure test environments by preventing access to unauthorized tools/applications during an exam. It also allows faculty to designate certain applications test takers can or cannot use.

Key Faculty Takeaways

- App prompts an install automatically when the exam starts
- Works on both Windows and Mac (not supported on Chromebooks)
- Faculty can choose which apps to allow vs block

What It Secures Against

- AI assistants, remote desktop tools, external applications (Word, Excel, ChatGPT, etc)
- Keeps test window in focus

Support & Resources

- [Faculty Guide – Honorlock Application](#)
- [Test Taker Experience – What Students See](#)

Desktop App – Test Taker Experience

 **Honorlock** v2.0.0
Waiting to connect... 

 **Honorlock** v2.0.0
Connection successful! 



 **Honorlock** [Need help?](#)

Course Name | Assessment Name
This assessment is proctored by Honorlock.

Install the Honorlock App



For this assessment you will need to use the Honorlock App on your desktop.
Follow the instructions below to continue:

Choose an option to proceed:

[Download Installer](#) 

[I already have it installed](#)

 **Honorlock**
 **We're here to help.** [Contact Support](#)
[How to Use Honorlock](#) [HonorPrep Guided Tour](#) [Accessibility](#)

 **Honorlock** [Need help?](#)

Course Name | Assessment Name
This assessment is proctored by Honorlock.

Install the Honorlock App



For this assessment you will need to use the Honorlock App on your desktop.
Follow the instructions below to continue:

After you've installed the Honorlock Desktop App, click the button below to launch it.

[Launch Honorlock App](#) 

[Back](#)

 **Honorlock**
 **We're here to help.** [Contact Support](#)
[How to Use Honorlock](#) [HonorPrep Guided Tour](#) [Accessibility](#)

 **Honorlock Proctoring** [Need help?](#)

Close Applications to Continue

The applications below must be closed to begin the exam. Click the button below to close the applications.



Close **4 applications** to continue

- VBoxSVC
- QuickTime Player
- Spotify
- Adobe Acrobat

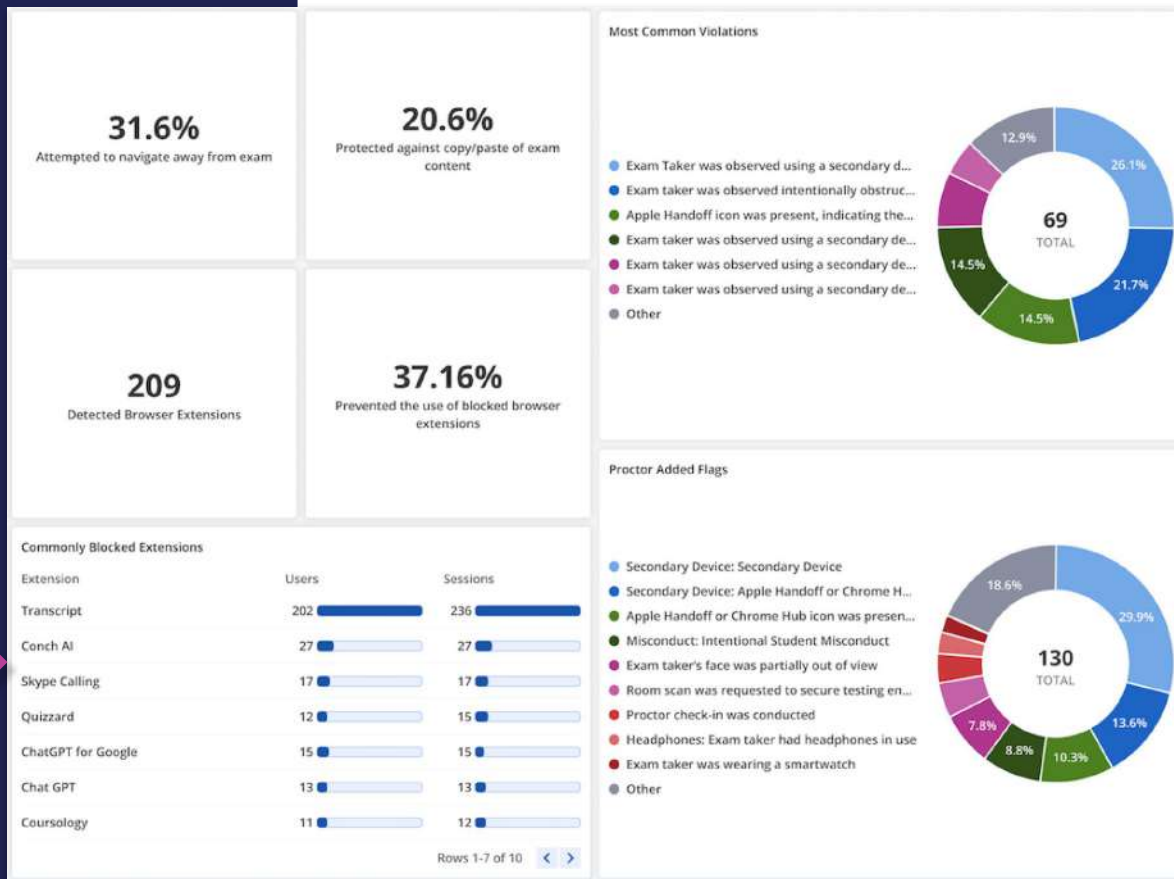
[Close All Applications \(4\)](#)



Available Now

Protect Integrity with Clear Insights

Integrity Report

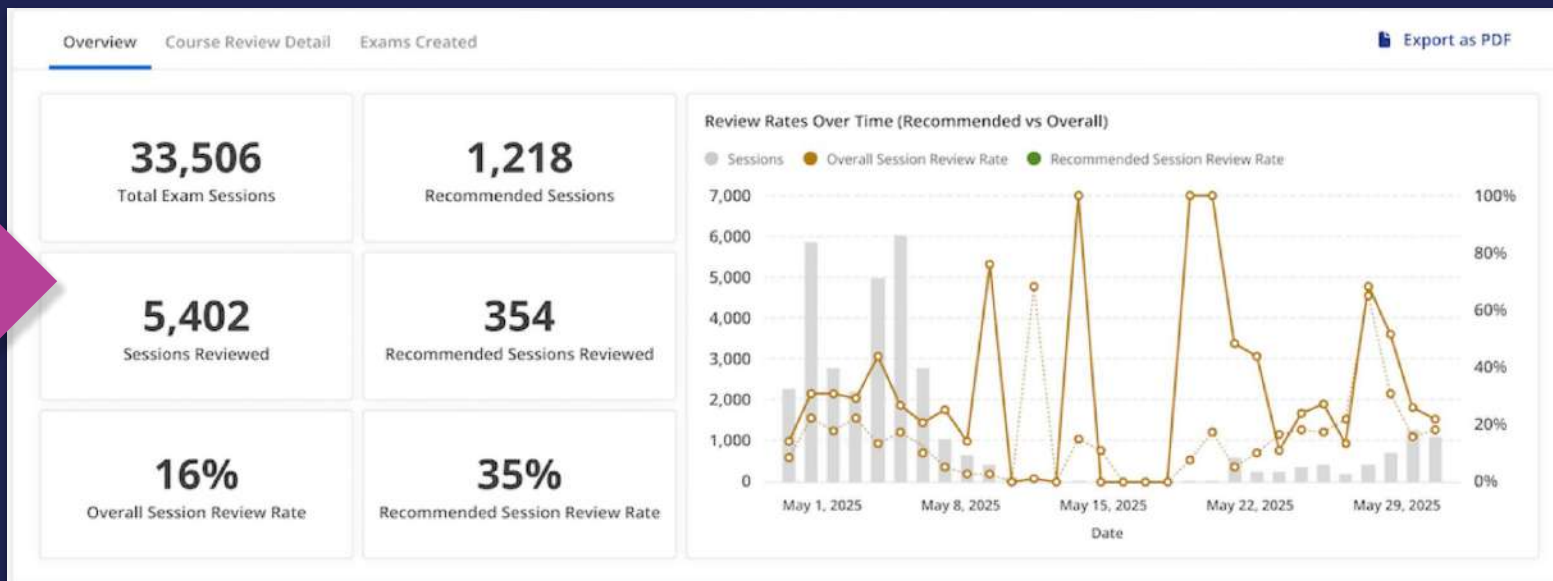


Available Now



Track Review Rates and Exam Enablement

Engagement
Dashboard





Roadmap

What's New and What's Coming