

FACULTY PROFESSIONAL DEVELOPMENT SABBATICALS APPLICATION SCORING RUBRIC

Proposal Title: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Criteria	Exceeds Expectations (5 pts)	Meets Expectations (3 pts)	Developing (1 pt)	Does Not Meet Expectations (0)	Review Comments	Subtotal
<b>Enhances scholarship / academic excellence of the University</b>	Goal statement enhances scholarship / academic excellence of the University and is clearly articulated, specific, and goes beyond the basic criteria and knowledge level.	Goal statement meets the scholarship / academic requirement and is basically aligned to the excellence of the University. It is articulated and meets the basic criteria and knowledge.	Goal statement is there but not clearly articulated or is vague and only mentions scholarship / academic connections to the University. It does not meet basic criteria.	Goal statement is not included or is very vague. It is unclear and/or lacks focus. It does not meet basic criteria.		
<b>Demonstrates plan and evidence for the likelihood of producing project deliverable</b>	Application documentation includes a book contract (or detailed TOC); approval by granting agency; acceptance by cooperating university; or similar concrete evidence of project deliverable. And CV demonstrates a continuous record of completing research projects culminating in deliverables.	Application documentation indicates that the faculty member is in process of securing concrete evidence related to project deliverable (e.g., has submitted/applied for a book contract, grant, journal submission, etc.) Or CV demonstrates a record of completing research projects culminating in deliverables.	Application narrative indicates that the faculty member has a plan for a book contract (or Table of Contents), grant, cooperative agreement, journal submission, etc. CV does not clearly demonstrate a record of completing research projects culminating in a deliverable.	Plan and/or evidence for the likelihood of producing product deliverable is not included. CV or other evidence does not demonstrate a likelihood of a successful deliverable.		

<b>Contributes to professional growth of the faculty</b>	Proposal explicitly states how the outcomes contribute to the professional growth of the faculty member. The proposal is clearly articulated in this regard, specific, and goes beyond what is expected.	Proposal contains a clear statement related to professional growth and meets the basic criteria.	Proposal contains a statement that only loosely mentions professional growth; however, the statement is unclear, vague, and/or lacks focus.	The proposal does not include a statement or evidence of contribution to professional growth.		
<b>Scope of work</b>	Project outcome is a substantial and impactful scholarly or creative work that far exceeds expected faculty scholarly activity and enhances the University and professional discipline of the work (e.g., impactful book, monograph, peer-reviewed article in an international journal, or other substantial creative work published / distributed by a reputable organization.)	Project outcome is a substantial scholarly or creative work that exceeds expected faculty scholarly activity (e.g., impactful book, monograph, peer-reviewed article in an international journal, or other substantial creative work published / distributed by a reputable organization.)	Project outcome is a substantial work in the discipline that is expected faculty scholarly / creative activity.	Project outcomes are vague or not well articulated; or the scope of work lacks evidenced scholarly impact.		

\_\_\_\_\_ **Total**

Applicant's TOTAL Score across all reviewers: \_\_\_\_\_

Applicants MEAN Score across all reviewers: \_\_\_\_\_

Formative Review/Guidance from Review Committee (required):