

**Academic Agreement
Requiring Provost Approval
Pre-Approval Form**

The following academic agreement and/or contract (insert name of agreement)

_____ is ready for approval, the appropriate approving authorities listed below have reviewed and approve the agreement including all supporting documentation (letter of support, etc.) The Contract Point of Contact will submit the final contract, via DocuSign to Procurement and Contract Services (PACS) via Govs E-shop to be routed for final approvals.

Signatures:

Academic Agreement/Contract Point of Contact Date

SVPVPAA or Academic Affairs Project Specialist Date

Associate Provost of Research and Dean, College of Graduate Studies (if applicable) Date

Vice President for Finance and Administration (if applicable) Date

Executive Director of Extended and International Education (if applicable) Date

Legal Affairs Date

Direct Supervisor and/or College Dean Date

Senior Vice Provost and Associate Vice President for Academic Affairs (if applicable) Date