

Please Allow 2-3 Business Days for processing

Austin Peay State University

Office of the Registrar

P. O. Box 4448

Clarksville, TN 37044

Phone: 931-221-7150

Email: registrar@apsu.edu

Ellington Building; Room 316

Letter of Non-Attendance Request

Please complete and return to the Office of the Registrar - see information above

Name _____

Previous Name _____

Last 4 of SSN _____

Birthdate _____

Specify how to send and provide the needed information:

Mail: _____

Email: _____

Faxed: _____

Will Pick up: You may pick up in two working days from Ellington Building, Room 316

Signature _____ Date _____