

Austin Peay State University – Division of Student Affairs

Disciplinary Complaint Form

Instructions for Complainant: Please complete the general information in the top portion of the complaint form, write a factual description of the incident concerning your allegations against the student, sign the form, and submit it to the Office of Student Affairs, Room 115 of the Browning Building.

General Information:

Name of Individual Filing Complaint: _____

Check your specific APSU category: _____ **Staff** _____ **Faculty** _____ **Student**

Date and Time of Incident: _____

Location of Incident: _____

Name of Student Accused: _____

Description of Incident (Please write a description of the incident, in chronological order. Provide details concerning your observations, actions of individuals and statements made by all parties that you recall.)

Signature of the Complainant: _____

Date Submitted: _____

(Please understand that the accused student will have the right to view your statement and may request a copy of the statement to assist him/her in preparing for a disciplinary hearing.)