

official procedures additional student organizations of their choosing. (See APSU Policy on Student Organizations.)

7. Students have the right to participate in University governance through the Student Government Association, student organizations and representation on University committees. (See Student Government Association Constitution and University Standing Committee Procedures.)
8. Students have a right to peaceably assemble in accordance with federal, state, local and Austin Peay State University regulations. (See APSU Policy.)
9. Students have the right of access to the University campus and facilities. (See APSU Policy.)
10. Students have the right to expect:
  - a. A campus environment conducive to learning and working that is free of any racial, sexual or other form of harassment.
  - b. A drug-free University environment.
  - c. Accurate information concerning institutional services, regulations, policies and procedures in published form.
  - d. Sound and accurate academic advice, including such matters as courses required for graduation, course and program prerequisites and course sequence.
  - e. Reasonable notice of any changes in academic requirements for programs and assurance that such changes will not be made in a way that unduly impedes the academic progress of a student already enrolled.
  - f. Flexibility in course scheduling (by dropping and adding) or withdrawing within University guidelines.
  - g. Information about the various types of financial assistance available.
  - h. Freedom to evaluate courses, programs and services and provide input to appropriate segments of the campus administration.
  - i. Classes to meet as scheduled and course and program requirements clearly stated.

### Student Role/Participation in Institutional Decision Making

Austin Peay State University recognizes that students should (and do) participate in institutional decision making. Through the advice of the Student Affairs staff and through Austin Peay State University policies, the University exercises responsibility in directing student activities and student organizations. The Student Government Association (SGA) is an active and vital organization that serves as a link between the student body and the administration. The SGA (of which all students are members) addresses student issues to the Administration on a regular basis and serves as a governing body through the executive officers, the SGA Senate, and the Student Tribunal. The SGA president recommends student appointments for University standing committees, special committees, and search and selection committees. These recommendations are made through the SGA adviser and the vice president for student affairs to the president of the University. The student voice is an active component of the University's decision-making process.

## PROCEDURES FOR APPEALS AND COMPLAINTS

### Procedures for appealing University decisions

#### Fee adjustments for tuition-related university fees/charges, refunds, etc.

The University's guideline explaining how to file an appeal for a fee adjustment is available online. Please read the acceptable reasons (<http://www.apsu.edu/Appeals/FeeAdjustmentAppealPolicy.aspx>) for which fee adjustments are made. If your situation meets the criteria outlined, complete the Appeal Form ([http://www.apsu.edu/Appeals/appeal\\_form.aspx](http://www.apsu.edu/Appeals/appeal_form.aspx)) and submit to the Office of Enrollment Management and Academic Support (EMAS). Supporting documentation must be sent to the EMAS