

Campus computer labs are primarily self-service facilities. Users are responsible for learning the skills necessary to use the computer applications. Software documentation and manuals may be made available to users in some facilities.

The lab attendant's responsibilities include (a) insuring that users properly sign in and sign out; (b) troubleshooting hardware; (c) correcting printer malfunctions; and (d) enforcing these lab guidelines. In addition to these primary responsibilities, attendants may be able to provide limited assistance to users based on the attendant's knowledge of specific software.

F. Software and data on APSU computer lab facilities.

Only software owned by or licensed to Austin Peay State University shall reside on campus lab computers.

All applicable copyright laws and licenses must be observed.

No software or "freeware" shall be installed on any APSU lab computer without express permission from the facility manager.

Users must save their work to removable media, such as jump/thumb drives, external hard drives, and CD-R or CD-RW disks.

G. Obscene materials.

The distribution and display of obscene materials is prohibited by the laws of Tennessee (see Tenn. Code Ann. § 39-17-902). Obscene materials are defined under Tennessee law (see T.C.A. § 39-17-901(10)) as those materials which:

- a) The average person applying contemporary community standards would find that the work, taken as a whole, appeals to the prurient interest;
- b) The average person applying contemporary community standards would find that the work depicts or describes, in a patently offensive way, sexual conduct; and the work, taken as a whole, lacks serious literary, artistic, political or scientific value. Federal law (18 U.S.C. 2252) prohibits the distribution across state lines of child pornography.

H. Students with disabilities.

Computers on campus are open for student use on a first come, first served basis. Some facilities provide stations for users with disabilities. When users identify themselves as disabled and request immediate access, they shall be given access to a designated station only if a vacant computer is available for the student who is being relocated. Policy statement also available at www.apsu.edu/labinfo/computer-lab-policy.

Search and Seizure

University staff may search a student, while on campus, a resident's room or apartment, on campus, and may seize evidence when it has been determined that STRONG PROBABLE CAUSE exists to believe that University policies or state laws are being violated.

Any illegal items or substances found during such a search may be confiscated and used as evidence in University disciplinary procedures. Such a search and seizure activity will have been approved by an appropriate APSU administrator.

Additionally, in the event a staff member enters a student's room or apartment in the course of normal room entry for the purpose of maintaining conditions of health, safety and the enforcement of University Residence Halls regulations, and the staff member observes illegal items or substances "in plain view," such evidence may be confiscated and used in University disciplinary procedures.

For additional information on policies, please refer to the Residence Hall Handbook ("Notes for Living") or consult an appropriate staff member in Residence Life/Housing.

AIDS Statement

Medical research indicates that Acquired Immune Deficiency Syndrome (AIDS) is not transmitted

through casual contact but only through the exchange of body fluid by intimate contact or transfusions of infected blood. APSU will regard a diagnosis of AIDS, AIDS-related complex or HIV positive as a medical problem, and as such, award it the same privilege of confidentiality as any other medical problem. APSU does expect, however, anyone with a diagnosis of HIV or AIDS to alert Boyd Health Services, which is in Ellington 202 or can be reached by phone at 221-7107.

Visit <http://www.apsu.edu/files/policy/3021.pdf> for the Acquired Immune Deficiency Syndrome (AIDS) Policy.

University Affirmative Action Policy

It is the objective of Austin Peay State University to provide men and women with educational opportunities to achieve their fullest potential, both as individuals and as members of society. It is therefore imperative that artificial barriers to achievement be eliminated and that the only limits placed on the potential of individuals be those of their own abilities. The University is committed to a nondiscriminatory philosophy that extends to all constituents. In its educational activities, all are treated equally without regard to race, color, religion, ethnic or national origin, sex, sexual orientation or gender identity, disability, age or status as a covered veteran.

To ensure the realization of this goal and be supportive of its educational philosophy, the University has developed a plan for providing equal employment opportunity, as well as affirmative action for protected classes. For this plan to be effective, management at all levels must make positive contributions to implementing it. This affirmative action plan commits the University to comply with all pertinent legislation, regulations, and executive orders in providing affirmative action, as well as equal employment opportunity, without regard to race, color, religion, ethnic or national origin, sex, sexual orientation or gender identity, disability, age or status as a covered veteran.

For more information, see APSU Policy 5:003 (Complaints Alleging Discrimination and/or Harassment) or contact the Office of Affirmative Action at 7178.

APSU Policy on Smoking

All smoking is prohibited on the APSU campus, except in designated locations. APSU promotes a healthy, sanitary environment free from tobacco smoke in University facilities, grounds and state-owned vehicles. Regardless of whether classes are in session, this policy prohibits smoking in all buildings, grounds and state-owned vehicles 24 hours a day, year round. People who want to use smoke-free tobacco products may do so 30 feet from each building exit and entrance. Smoke-free tobacco product use is prohibited in University buildings and state-owned vehicles.

Employee violations of this policy should be reported to the appropriate supervisor. Student violations of this policy should be reported to the Office of Student Affairs. There shall be no reprisals against anyone reporting violations of this policy.

(See APSU Policy 99:022 and campus smoking map at www.apsu.edu/smoking.)

Minors-on-Campus Policy

The Minors on Campus policy can be viewed at www.apsu.edu/files/policy/3032.pdf.

Reporting of Rape Allegations

In compliance with the Robert 'Robbie' Nottingham Campus Crime Scene Investigation Act of 2004, all APSU staff and faculty are required by law to report to APSU Campus Police, for investigation, any information they receive alleging that any degree of rape or sexual assault has occurred on property owned or controlled by the University. The only persons granted an exception to this requirement to report allegations of rape to the police are licensed counselors and licensed medical professionals who have received a report of such allegations while performing their official duties as an employee of the University.

Details of this act may be accessed via the APSU Campus Police Web site at www.apsu.edu/police/.