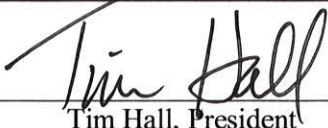




Space Allocation Committee

TO: Tim Hall
President
FROM: Mitch Robinson, Chair *Mitch Robinson*
Vice President for Finance and Administration
SUBJECT: Space Allocation Committee
DATE: September 23, 2010

The Space Allocation Committee has reviewed and deliberated upon the existing or proposed space request listed below. The committee's recommendations for your consideration are provided below.

Space Request	Description of Request	Approved
601 Second Street	The committee requests to relocate the Information Technology Programmers from the Clement Building and the GIS department from McCord to the building located at 601 College Street. This will free up space in Clement and McCord for faculty offices.	 Tim Hall, President

Should you decide to accept the committee's recommendation, please sign and date box provided for your signature. If you decide not to approve the space request, please write "declined" in the box for your signature.