

Freezing of Funds

SOC has authorized the Director of Student Life and Leadership and the SOC Treasurer to freeze the funds (i.e., authorize no expenditures for any reason) of any organization or group that has received an allocation if that organization/group fails to accomplish any one of the following:

- Observe the procedures of the SOC Guidelines, including submission of program evaluations
- Observe the procedures and provisions of the policies governing registered organizations at Austin Peay State University, the Govs Guide and Code of Student Conduct, and University policies
- Observe the purchasing and business procedures enforced by the University
- It is determined that the use of funds allocated by SOC was inappropriate
- It is determined that the organization and/or the student representative obtained the funding through dishonesty
- The organization/group loses University recognition; the registered organization loses recognition or is no longer in good standing with the office of Student Life and Leadership

The group/organization's allocated funding in question will be frozen to guard against further or anticipated inappropriate expenditures.

If an investigation reveals inappropriate use of SOC funds by the group/organization or individual students, all information will be turned over to the Dean of Students for action at the University level or through criminal charges as appropriate. Students may be subject to disciplinary charges as appropriate, and the organization and students may be sanctioned from requesting funding from SOC in the future. The Director of Student Life and Leadership and SOC Treasurer will communicate results of the audit investigation and the reasons for freezing the allocation to the organization president and advisor, and to SOC at its next regularly schedule meeting.

If the organization/group is able to resolve the issues that caused the funds to be frozen in a satisfactory manner, the Director and SOC Treasurer will release the hold on the funds.

If the organization/group wishes to appeal the freezing of its funding, it should request to be placed on the agenda of SOC by contacting the business manager.

In considering an appeal, SOC may take a variety of actions such as, but not limited to, removing the freeze, removing the freeze with conditions, imposing restrictions on future allocations or organization members or students authorized to conduct transactions, and so on.

Organizations and committees receiving funding should be aware that the University Business Office or other departments related to finance and conduct may also freeze funds if improper use is discovered without the knowledge of SOC. The University Business Office is not bound by the SOC Guidelines. All University transactions are audited annually by the state of Tennessee and the Tennessee Board of Regents.