

*Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.*

*With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.*

*An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.*

**Safety Inspector  
Physical Plant  
Regular Full-Time Position  
Position Number 661010**

**General Description**

The Safety Inspector is under the supervision of the Environmental Health and Safety Inspector and performs duties to support all Environmental Health and Safety functions.

**Primary Duties and Responsibilities**

- Manage campus recycling program.
- Oversee campus-wide fire extinguisher program, including extinguisher inspections and ensuring replacements are available as needed.
- Order EHS-related supplies including respirators, first aid supplies, biohazard containers, etc.
- Maintain MSDS files, update chemical inventory annually.
- Assist in conducting laboratory safety audits and environmental compliance audits.
- Assist in developing and conducting pertinent environmental health and safety training.
- Perform field inspections as needed, including responding to mold complaints.
- Cleanup hazmat spills as needed.
- Inspect universal waste storage area on regular basis and ensure all containers and labels are in compliance with EPA requirements.
- Perform other job-related duties as assigned.

**Essential Functions**

- Ability to communicate effectively and appropriately.
- Ability to maintain confidentiality of records and information.
- Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.
- Ability to handle multiple tasks simultaneously.
- Ability to effectively read and interpret regulatory requirements.
- Ability to recognize occupational hazards and take appropriate safety precautions.
- Ability to evaluate situations and make decisions.
- Ability to maintain accurate records.
- Ability to work with little supervision.

**Required Minimum Qualifications**

- High school graduate or equivalent.
- Working knowledge of Microsoft Office applications including Microsoft Word, Access, Excel, and PowerPoint.
- Valid driver's license.
- A background check will be required for the successful applicant.

**Additional Preferred Qualifications**

- Minimum two (2) years work experience in occupational safety, environmental management, or related field.
- Prior experience in safe handling of hazardous chemicals.
- Prior experience in a university environment.

**IT IS A CLASS A MISDEMEANOR TO MISREPRESENT ACADEMIC CREDENTIALS**