

*Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.*

*With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.*

*An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.*

**Police Officer 2 (Sergeant)  
Public Safety  
Regular Full-Time Position  
Position Number 581010**

**General Description**

The Police Officer 2 (Police Sergeant) reports to the Operations Supervisor (Captain) and the Director of Public Safety/Chief of Police. As the senior officer on shift, the Police Officer 2 exercises supervisory responsibility over other assigned officers and is responsible for ensuring a safe and secure campus environment; and the enforcement of University policies, state and local laws.

**Primary Duties and Responsibilities**

- Act as the Supervising Officer on an assigned shift. Supervise, train and deploy subordinates as assigned.
- Perform crime prevention, campus patrol, radio communications, parking and traffic enforcement, criminal investigations, and report writing duties associated with the position.
- Interact with other law enforcement agencies when appropriate.
- Provide protection for University persons, property, and guests.
- Maintain surveillance of all areas within department jurisdiction.
- Identify and report hazards to safety and security of the campus.
- Perform other job-related duties as assigned.

**Essential Functions**

- Ability to effectively supervise, train and deploy subordinates.
- Ability to recognize safety and security hazards on campus and take appropriate corrective action.
- Ability to operate a vehicle.
- Ability to pursue suspects/suspicious individuals on foot, through University buildings, grounds and make arrests as needed.
- Ability to run, jump and physically restrain an individual as needed to make arrest.
- Ability to react quickly and calmly in emergency situations.
- Ability to provide protection and apply law enforcement procedures in a safe and proper manner.
- Ability to ascertain facts through personal contact, observation and examination of records.
- Ability to pass annual weapon qualification to meet P.O.S.T. certification.
- Ability to effectively present security classes to faculty, staff and students.
- Ability to communicate effectively, especially with students and visitors to the campus.
- Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.

### **Required Minimum Qualifications**

- Must have obtained and sustained certification as a Police Officer. In Tennessee, the requirements are as follows:
  - 18 years of age or older;
  - a U.S. citizen;
  - a high school graduate or equivalent;
  - have no criminal convictions;
  - pass a psychological examination;
  - pass a physical examination by a licensed physician at the candidate's own expense;
  - pass a background investigation;
  - have a valid driver's license;
  - be a graduate of an approved police academy;
  - otherwise meet current requirements established by the Tennessee Peace Officer Standards and Training Commission (P.O.S.T.);
  
- If an applicant is not certified currently in Tennessee, he/she must have completed a comparable training program from another state or jurisdiction making the applicant eligible for Tennessee Certification.
- A minimum of two years continuous and successful service as a commissioned police officer, preferably in a campus setting is required.

### **Additional Preferred Qualifications**

- Demonstrated supervisory responsibility and formal supervisor training.
- Two years of college in Public Administration, Criminal Justice or another related field.

**IT IS A CLASS A MISDEMEANOR TO MISREPRESENT ACADEMIC CREDENTIALS**