

AUSTIN PEAY STATE UNIVERSITY

Public Higher Education Fee Waiver For Employees Of The State Of Tennessee

(Not to be used by employees of the TBR system, the U.T. System or any Public School System)

Semester: Fall Spring Summer Other Year: 20_____

Employee/Applicant _____

SSN _____ Phone (____) _____

Address _____

City _____ State _____ Zip _____

Employment by State of Tennessee Full Time Part Time

Department _____

Work Location _____ Phone (____) _____

City _____

Employed by State for six continuous months or more

Employed by State for less than six continuous months

Under the penalties of perjury, I certify I have received a copy of the rules and regulations for the fee waiver program, I am eligible under the rules, and all the above information is true, correct and complete. If following enrollment the employee is found to be ineligible for this benefit, the employee will be responsible for payment of all previously waived fees plus any other applicable charges.

Signature _____ Date _____

Note: This form must be submitted to APSU Business Office prior to the start of classes.

EMPLOYER'S CERTIFICATION

I certify the above named employee/applicant is currently employed by the State of Tennessee as described above, with at least six months of continuous State service, is scheduled to work 1,950 or more hours per year, and is eligible for this fee waiver program, to the best of my knowledge.

Signature _____ Date _____

Title _____ Phone(____) _____

Address _____

City _____ State _____ Zip _____

INSTITUTION'S ACCEPTANCE

Eligible Fee Waiver Amount: \$ _____

Accepted By: _____ Date _____

AUSTIN PEAY STATE UNIVERSITY

FEE WAIVER PROGRAM FOR STATE EMPLOYEES

The State of Tennessee has approved a program enabling its full-time employees to enroll in one course per term at APSU without paying tuition charges, maintenance fees, debt service fees, student activity fees or registration fees.

Who is eligible for the program at APSU?

- A. All full-time employees of the State of Tennessee
- B. Not to be used by employees of the TBR system, the U.T. System or any public school system.
- C. Qualified employees who apply for admission by the published deadline and meet all other APSU admission requirements.

Where can this program be used?

This program can be used at APSU or any other institution operated by the University of Tennessee or the Tennessee Board of Regents which offers courses of instruction beyond the high school level.

What types of courses can be taken?

You may enroll in any undergraduate or graduate credit course at APSU to receive the waiver.

How do I obtain a fee waiver?

Complete the reverse side of this form and personally present it as a part of your registration fee payment. A separate form must be completed for each term.

For More Information

If you have any questions or need additional information about the fee waiver program, please contact:

**Austin Peay State University
Business Office
P.O. Box 4635
Clarksville, TN 37044
(931) 221-6285**

NOTE: This form must be signed before registration by your employer certifying you are a full-time employee of the State of Tennessee. A new form is required for each term.

The fee waiver program is not retroactive and may not be used in conjunction with any other fee waiver or discount program.

Austin Peay State University is an equal opportunity employer committed to the education of a non-racially identifiable student body.