

Dean's Council
April 5, 2006
Loretta's Notes

Mandatory Midterm Grades

The assignment of midterm grades in courses numbered <3000 will be required (approved in concept by vote). Dr. McQueen will return with details regarding a standard statement and information concerning the due date of midterm grades.

MOSAIC

Will be held April 29th 930-1100. Faculty were asked to volunteer to participate. To date not all departments are represented. Dean's will again call for volunteers and/or appoint faculty to attend.

Graduate School

A meeting will be held on April 7 to working on streamlining the graduate admission process.

Academic Advisement Assessment

After revisions and 'tweaking', Dr. McQueen needs closure from the Senate on the form.

Outstanding Advisor Award

Criteria need to be established and published for this award. In addition, academic advising sessions need to be a part of the faculty professional development sessions.

Faculty Handbook Changes

A special senate meeting has been called to address changes to the handbook.

Personnel Calendar

Some minor changes in the personnel calendar have been made to help facilitate the review process. A new deadline has been proposed for promotion. A 'statement of intent' will be due by September 15. The reason for this statement is so that a dossier Blackboard shell can be created in a timely manner. It was added that it will help chairs be aware of those faculty who will be applying for promotion. Following much discussion, it was suggested that all faculty who do not already have an e-dossier and who are not tenured full professors be given a dossier shell. It was unknown if APSU has sufficient server space to facilitate such a request. Dr. Groppe will investigate the server space issue and return with information at the next meeting. So, it was suggested that if server space exists, the 'statement of intent' was unnecessary. Dr. Speck indicated that a 'statement of intent' was necessary for those seeking promotion, but that after a faculty member submits a 'statement of intent', it could be withdrawn. If this is to be required, it needs another name so that it is not confused with the statement of intent that is contained in the dossier.

TBR Approvals

Professional Studies proposal was approved and that unit will now follow the policy in regards to selecting a chair.

Allied Health Sciences proposal was approved and it has not yet been determined how or when a chair will be selected.

Speech, Communication and Theatre proposal is on hold because of a lack of major at APSU in one of the proposed reorganized departments.

Departmental Search Committee Processes

Apparently, there are two areas in policy that address the search process and those policies are not parallel. These will be researched and changes for parallel language suggested.

Online Field Tests Feedback

All departments were in favor of implementing online field tests. Dr. McQueen will investigate how to approach and facilitate that process.