

Statement on Student-Faculty Email Communication

Current official email policy found in front cover of the APSU Bulletin:

“Every effort will be made to keep students informed of any new information and/or changes in provisions listed in this bulletin. APMail email is the official communication method used by the University to communicate important information to all students. Students are deemed to have received notifications delivered to their respective APMail email address by the University. Failure to promptly check or open email messages delivered to student’s APMail email address will not excuse a student from the responsibility to act in accordance therewith or extend/delay deadlines contained therein. Students are strongly encouraged to check their APMail email account on a daily basis for messages requiring their prompt attention. Students are strongly discouraged from forwarding APMail email to another email provider. The University hereby disclaims any and all responsibility for the security and confidentiality of information contained in messages forwarded from APMail email to another email provider”

Add the following statement:

“While APMail email is the official communication method used by the University, ***the D2L email system is the official method of email communication between instructors and students for all online courses.*** Online courses are those courses designated with either a “W” or “R” section number. Failure to promptly check or open email messages delivered to student’s D2L email address will not excuse a student from the responsibility to act in accordance therewith or extend/delay deadlines contained therein for any online course. For on-campus and hybrid courses, email communication using the D2L email system is optional.”