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## COURSEWORK APPROVAL

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_  
(City, State, Zip)

Major \_\_\_\_\_ Advisor \_\_\_\_\_

Institution Offering Course(s) \_\_\_\_\_ Term taken \_\_\_\_\_

Are credits needed for completion of degree requirement after final semester at APSU?

Yes \_\_\_\_\_ No \_\_\_\_\_, Semester returning \_\_\_\_\_ Year \_\_\_\_\_

**List Course(s) to be taken:**

Transfer Courses			APSU Equivalencies		
Dept	Number	Title	Dept	Number	Semester Credit Hours

**Advanced Approval Required**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Advisor or Department Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Office of the Registrar**

\_\_\_\_\_  
**Date**

**Notice:** This form is intended to provide assurance to the student and advisor how credit will be applied to a course of study. After the last semester in residence, the student may not transfer more than 24 semester hours earned at other institutions to apply towards the completion of the degree requirements at APSU. Students must be in good academic standing for the form to be approved. Read academic regulations in the UNDERGRADUATE BULLETIN for additional information.

**Special Information:** The student is to request an official transcript to be sent to the Office of the Registrar, P. O. Box 4448, Clarksville, TN 37044.

**Credit by Examination;** The passing grade and course equivalency for each CLEP/PEP Exam is listed in the current BULLETIN. When credit is awarded for CLEP/PEP/DANTES/PLATO/CYBIS/PONSI, the student's record will show a grade of "P"; PEP credit is awarded grades of A or B based on score level.

\*Attach the Application for Proficiency Examination form and Business Office receipt at submission.

Original kept on file in the Office of the Registrar; copy sent to student and advisor.