

**AUSTIN PEAY STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL**

Policy Number: 1:010	Supersedes Policy Number: 1:010
Date: April 4, 2008	Dated: September 23, 2005
Subject: Contracts and Agreements Requiring Presidential Approval	Mandatory Review Date: April 4, 2013
Approved: <p style="text-align: right;">President: Signature on File</p>	

General

The following policy on the approval of agreements and contracts:

All contracts and agreements requiring Presidential approval shall be forwarded to the Vice President for Legal Affairs and Strategic Planning for review before submission for Presidential approval. (The Provost and Vice President for Academic and Student Affairs is authorized to sign Clinical Affiliation Agreements and Adjunct Faculty Contracts. The Vice President for Legal Affairs and Strategic Planning is authorized to sign Lease Agreements, Dual Services Agreements and Use of Facility Agreements.) The Vice President for Legal Affairs and Strategic Planning will review each contract and agreement to ensure concurrence with Tennessee Board of Regents Policy No. 1:03:02:10, "Policy on Approval of Agreements."

The Vice President for Legal Affairs and Strategic Planning will forward contracts and agreements complying with the Tennessee Board of Regents policy to the President with recommendations concerning approval. Contracts and agreements not meeting the requirements of the Tennessee Board of Regents will be returned to the initiator for revision and resubmission to the Vice President for Legal Affairs and Strategic Planning.

Limitations

Applications for external grants and acceptance of external grants shall be subject to Austin Peay State University's Policy "Grant Proposal and Application Preparation Policy 7:002."