C-Click here to enter text.

**AUSTIN PEAY STATE UNIVERISTY FOUNDATION**

**PERSONAL, PROFESSIONAL, CONSULTANT SERVICES CONTRACT**

This agreement is made this day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, by and between **AUSTIN PEAY STATE UNIVERSITY FOUNDATION**, hereinafter referred to as "**APSU** **FOUNDATION**," and Click here to enter text., hereinafter referred to as "**Contractor**." APSU and Contractor are collectively referred to as the “Parties.”

The Parties agree as follows:

**A. SCOPE.** Contractor agrees to perform the following services: Click here to enter text.

**B. COMPENSATION.** APSU Foundation agrees to compensate Contractor as follows:

1. Click here to enter text.
2. Compensation for travel, IF ANY, shall be for the actual amount or per diem rates and shall be expressly subject to the limits and provisions of [APSU’s Travel Policy 4:015](https://www.apsu.edu/policy/4s_business_and_finance_policies/4015-travel.php).
3. Payments to Contractor shall be made as agreed and upon submittal of invoices and performance of the services which the invoiced amount represents. Invoices may be emailed to accountspayable@apsu.edu or mailed to APSU Accounts Payable, Campus Box 4635, Clarksville, TN 37044. The final payment shall be made only after Contractor has completely performed its duties under this Contract.

If Contractor is a non-resident alien, payment will not be made until verification of tax status and determination of appropriate withholding, if any.

1. APSU Foundation to pay the following expenses in relation to this contract: Click or tap here to enter text.
2. In no event shall APSU Foundation’s maximum financial obligation for services rendered under this Contract exceed $ Click here to enter text..
3. **TERM AND TERMINATION**:

1. The term of this Contract shall be from Click or tap to enter a date. through Click here to enter a date..

2. This Contract may be terminated by either party by giving written notice to the other at least Click here to enter text. days before the effective date of termination. In that event, Contractor shall be entitled to receive just and equitable compensation from any satisfactory authorized services completed as of the termination date.

1. **NOTICES:**

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| --- | --- |
|  **For APSU Foundation**:Name: Click here to enter text.Email: Click here to enter text. |  **For Contractor**:Name: Click here to enter text.Email: Click here to enter text. |

Signature Page to Follow:

In witness of their acceptance of the contract, including the Terms and Conditions, the duly authorized representative(s) of each party has executed the contract.

|  |  |
| --- | --- |
| **CONTRACTOR:**By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name (Printed): Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **AUSTIN PEAY STATE UNIVERSITY FOUNDATION:**By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name: Benjamin W. Harmon Title: Associate Vice President for FinanceDate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |

**AUSTIN PEAY STATE UNIVERSITY FOUNDATION:**

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Kris Phillips

Title: Vice President for University Advancement

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_