

ADJUSTMENT FORM FOR LOANS

If you would like to make adjustments to your loan award, please complete this form and submit it to the Office of Student Financial Aid and Veteran's Affairs. This adjustment may delay the processing of your loan. We will try to accommodate your request as quickly as possible, but the process could take up to 14 business days.

LOAN CANCELLATION REQUEST

_____ I wish to cancel my request for the _____ subsidized or _____ unsubsidized loan for the _____ term(s).

INCREASE OR REDUCTION TO LOAN REQUEST

I request my _____ subsidized or _____ unsubsidized loan be **increased** to \$_____.

I request my _____ subsidized or _____ unsubsidized loan be **reduced** to \$_____.

REINSTATE LOAN

I previously declined my _____ subsidized or _____ unsubsidized loan. Please re-offer my loan using _____ as my lender of preference in the amount of \$_____.

PARENT PLUS LOAN

_____ My Parent Plus loan was denied. I would like to accept the additional unsubsidized loan in the amount of \$_____.

_____ My parents request that the "offered" Parent Plus loan be cancelled from my award package.

LENDER CHOICE

Upon accepting my award, I failed to choose my lender I request to use _____ as my lender.

I chose a lender in error; please revise my lender to _____.

GRADUATING

_____ I need my loan period adjusted due to the fact that I will be graduating after the _____ term. I understand that my loan amount must be prorated based on the number of hours I am enrolled. I will be enrolled for _____ undergraduate credit hours.

CHANGE OF LOAN PERIOD

I would like to change my loan period **from:** Main campus: Fall _____ Spring _____

Fort Campbell: Fall I _____ Fall II _____ Spring I _____ Spring II _____

to: Main campus: Fall _____ Spring _____

Fort Campbell: Fall I _____ Fall II _____ Spring I _____ Spring II _____

Student Name

APSU Student ID #

Student Signature

Date